REGULAR MEETING OF THE VILAS COUNTY BOARD OF SUPERVISORS, 9:00 A.M., TUESDAY, SEPTEMBER 23, 2014 IN THE VILAS COUNTY COURTHOUSE CONFERENCE ROOMS, 330 COURT STREET, EAGLE RIVER, WISCONSIN

Public meeting notice requirements were fulfilled by posting a notice of this meeting on bulletin boards located in the Vilas County Courthouse, Olson Memorial Library and Eagle River City Hall. Notice of this meeting was posted to the Vilas County Government website. All media outlets and members of the public requesting notification of this meeting were notified on September 19, 2014 more than twenty-four hours prior to the meeting. The Chair requests that all cell phones and pagers be silenced for the duration of the meeting.

1st AMENDED AGENDA

1. Call to Order – Affirmation of Public Meeting Notice
2. Pledge of Allegiance
3. Roll call
4. Approval of the agenda to be discussed in any order at the Chair’s discretion
5. Approval of the minutes of the August 26, 2014 meeting
6. Omit public reading of all resolutions and ordinances unless requested
7. Resolutions and ordinances received after the 10 day deadline, but received in time to properly post to the public – Res 2014-69
8. Chairman’s report
9. Committee reports
10. Presentation by the Vilas County Economic Development Corporation
11. 2015 Budget - preliminary report
12. County Board Roles & Responsibilities – WCA sponsored presentation by Phillips/Borowski SC
13. Resolutions and ordinances tabled or postponed to a day certain - one

Ord 2014-07A  Chapter 16 – Forest & Land Ordinance

14. Introduce and act upon all posted resolutions and ordinances

Res 2014-55  Formation of Transit Commission
Res 2014-56  Appointment of Humane Officer
Res 2014-57  Support for a Second Circuit Court Judge for Vilas County
Res 2014-58  Town of St. Germain Zoning Ordinance Changes – Setbacks, Dimensional and Special Requirements
Res 2014-59  County Aid Culverts – Boulder Junction and Conover
Res 2014-60  Plan of Public Participation for the Farmland Preservation Plan
Res 2014-61  Sizable Appropriation – Vilas County Justice Center Camera Upgrade
Res 2014-63  Reinstating One Full Time Law Enforcement Clerk from One Part-time Law Enforcement Clerk
Res 2014-64  Amendment of Standing Rules for Vilas County
Res 2014-65  Amendment of Standing Rules for Vilas County
Res 2014-66  Budget Amendment – UW Extension
Res 2014-67  Budget Amendment – Commission on Aging
Res 2014-68  Budget Amendment – Board of Health  Removed – no action by submitting committee
Res 2014-69  Authorization to Lease/Purchase Equipment for Highway Department

15. Chair’s appointments

**Recreational Trails Ad Hoc Committee**
- Ken Anderson, Ad Hoc Committee Chair - County Board member
- Art Kunde, Ad Hoc Committee Vice Chair – County Board member
- Dale Mayo – Parks & Recreation Administrator
- John Gagnon – Forest Administrator
- Mike Robillard (Vilas County Area Silent Sports Assoc.) - Bike/Pedestrian user group representative
- Roger Flaherty (Landover ATV Club) ATV/UTV user group representative
- Holly Tomlanovich (Vilas County Snowmobile Alliance) - Snowmobile user group representative
- Mary Rasmussen – Equestrian user group representative
- Krista Van Bree (Conover Energy Mart) – Area business representative

**Family Care Adhoc Committee**
- Jerry Burkett, Ad Hoc Committee Chair – County Board member
- Erv Teichmiller, Ad Hoc Committee Vice-Chair – County Board member
- Mark Rogacki – County Board member

**Vilas County Civil Service Commission**
- James Sherwood, re-appoint for a 3 year term
- Daniel Overbey, appoint for a 3 year term

16. Letters and communications
17. Next meeting date – Tuesday, October at 6:30 P.M.
18. Authorize payment of mileage and per diem for this meeting
19. Adjournment

Please note: If you have any special needs, or require special accommodations, please call 715-479-3600 or write to: Vilas County Board of Supervisors, 330 Court Street, Eagle River, WI 54521 or email the Vilas County Clerk at: daalle@co.vilas.wi.us
This regular evening meeting of the Vilas County Board of Supervisors was held in the Phelps High School gymnasium, 4451 Old School Road, Phelps WI, 54554

CALL TO ORDER
Vilas County Board Chairman Ronald De Bruyne called the assembly to order at 6:30 P.M. and instructed the Clerk to read aloud and insert into the minutes the following notification: Public meeting notice requirements were fulfilled by posting a notice of this meeting on bulletin boards located in the Vilas County Courthouse, Olson Memorial Library and Eagle River City Hall. Notice of this meeting was posted to the Vilas County Government website. All media outlets and members of the public requesting notification of this meeting were notified on August 20, 2014, more than twenty-four hours prior to the meeting. The Clerk requested that all present silence their cell phones and pagers for the duration of the meeting.

PLEDGE OF ALLEGIANCE
The Chairman asked all in attendance to stand for the Pledge of Allegiance.

ROLL CALL
Roll call found the following members in attendance: Kenneth Anderson, Alden Bauman, Wallace Beversdorf, Mary Kim Black, Edward Bluthardt, Jr., Gerald Burkett, Rocco Caffarella, Ronald De Bruyne, Steven Doyen, Charles Hayes, Paul Hennes, Arthur Kunde, Walt Maciag, William Otterpohl, Charles Rayala, Jr., Carolyn Ritter, Erwin Teichmiller, Kim Simac and Vernon Wiggenhauser. Mark Rogacki was excused and Racquel Zortman-Bell was absent. The Clerk reported 19 Supervisors in attendance, constituting a quorum of the County Board.

APPROVAL OF THE AGENDA TO BE DISCUSSED IN ANY ORDER AT THE CHAIR’S DISCRETION
Motion by S. Doyen, seconded by C. Hayes to approve the agenda, with the order of discussion to be at the Chair’s discretion. All voted aye. Carried.

Motion by R. Caffarella, seconded by C. Ritter to approve the minutes of the July 22, 2014 meeting and the August 8, 2014 County Board Forum. All voted aye. Carried.

OMIT PUBLIC READING OF ALL RESOLUTIONS AND ORDINANCES UNLESS REQUESTED
Motion by K. Anderson, seconded by C. Hayes to omit the reading of all resolutions and ordinances by the Clerk, unless requested from the floor. All voted aye. Carried.

RESOLUTIONS TABLED OR POSTPONED TO A DAY CERTAIN – None

RESOLUTIONS AND ORDINANCES RECEIVED AFTER THE 10 DAY DEADLINE, BUT RECEIVED IN TIME TO PROPERLY POST TO THE PUBLIC
Motion by S. Doyen, seconded by E. Teichmiller to allow resolutions 2014-53 and 2014-54, which were received after the ten day submittal deadline, to come before the Board for consideration. 18 voted aye. 1 voted no: K. Anderson
CHAIRMAN’S REPORT
Nothing presented

COMMITTEE REPORTS
Nothing presented

ALL RESOLUTIONS AND ORDINANCES, IN THEIR ENTIRETY, ARE ON FILE IN THE COUNTY CLERK’S OFFICE.
Resolutions and Ordinances are posted in the order in which they were acted upon.

RESOLUTION 2014 - 40
Re: ATV / UTV Advisory Referendum

WHEREAS, an advisory referendum held in 2004 concerning the use of ATV’s on Vilas County owned lands resulted in a majority of those who voted (5,457 or 63% versus 3,200 or 37%) voting “no”; and

WHEREAS, The Vilas County Board of Supervisors in 2004 unanimously adopted Resolution 2004-25 ATV’s on County Land, prohibiting the use of ATV’s on county owned lands in support of the results of the 2004 advisory referendum; and

WHEREAS, a resolution adopted by the Vilas County Board on July 22nd, 2014 authorized the amendment of the Vilas County Forest 15 Year Comprehensive Land Use Plan, allowing for ATV’s/UTV’s to be included in the recreational trail planning process as pertains to County owned forest lands; and

WHEREAS, a limited number (6) of individuals were permitted to express their support or objection to the proposed Vilas County Forest 15 Year Comprehensive Land Use Plan amendments at the July 22nd, 2014 County Board meeting; and

WHEREAS, a joint ordinance (Chapter 26) is being presented for adoption by the County Board, by the Legislative & Judicial Committee and the Highway Committee, to permit ATV/UTV use on a portion of county trunk highway located in the Town of Phelps; and

WHEREAS, no public hearings have been scheduled to receive citizen input into this permitting of the use by ATV’s/UTV’s of Vilas County owned roadways; and

WHEREAS, since 2004 no opportunity has been given to the voters of Vilas County to express their position on the matter, either through public hearings or an advisory referendum; and

WHEREAS, this referendum is advisory and non-binding upon the Vilas County Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that we direct that an advisory referendum shall be held, pursuant to Wis. Stat. 59.52(25) concurrent with the November 4, 2014 election to ascertain the voter’s opinion on the following question:

REFERENDUM QUESTION: Shall ATV’s/UTV’s be permitted to operate on Vilas County owned lands and roadways?

BE IT FURTHER RESOLVED that the attached explanatory statement shall accompany the advisory referendum question when published in the newspaper according to law.

SUBMITTED BY: Vilas County Supervisors
**ADVISORY REFERENDUM**

Shall ATVs/UTVs be permitted to operate on Vilas County-owned lands and roadways?

**Explanatory Statement**

Under Wisconsin law, counties may enact ordinances allowing and regulating the use of all-terrain vehicles (ATVs) and utility-terrain vehicles (UTVs) on trails maintained by or routes designated by the county. ATV/UTV ordinances must meet the standards in Chapter 23.33 of state statutes. Enforcement of ATV/UTV ordinances may be by an officer of the state traffic patrol, a state traffic inspector, a Department of Natural Resources conservation warden, a county sheriff or municipal peace officer. Currently there is no Vilas County ordinance allowing or regulating ATV/UTV use on County-owned lands and roadways.

An *all-terrain vehicle* is a commercially designed and manufactured motor-driven device weighing less than 900 pounds without fluids; is 50 inches wide or less; has a seat designed to be straddled by the operator; and travels on three or more low-pressure or airless tires.

A *utility terrain vehicle* is a commercially designed and manufactured motor-driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy, mini-truck, or tracked vehicle; is designed to be used primarily off of a highway, and that has, and was originally manufactured with all of the following:

- A net weight of 2,000 pounds or less without fluids and a width of not more than 65 inches;
- Four or more low-pressure or airless tires;
- A tail light, brake light, two headlights, a steering wheel and a cargo box;
- Seat belts or a similar system able to restrain each occupant in the event of an accident; and
- A structure designed to protect the occupant/s in a rollover of the vehicle.

In 2004, Vilas County held an advisory referendum on ATV use on County-owned lands and roadways. Consistent with the results of that referendum, the Vilas County Board voted to prohibit ATV use on County-owned lands and roadways. In July of 2014, the Board voted to include ATVs/UTVs in the planning process for County-owned recreational trails. In addition, the Board received a request for an ordinance authorizing and regulating ATV/UTV use on a section of County trunk highway in the Town of Phelps. Given the passage of time since the last advisory referendum and the renewed debate surrounding ATV/UTV use, public opinion through an advisory referendum is again requested.

A "yes" vote would indicate that you are in favor of allowing ATVs/UTVs to operate on trails and/or routes on Vilas County-owned lands and roadways, as authorized by and through Chapter 23.33 of the Wisconsin Statutes and any applicable county ordinance.

A "no" vote would indicate that you are not in favor of allowing ATVs/UTVs to operate on trails
and/or routes on Vilas County-owned lands and roadways, as authorized by and through Chapter 23.33 of the Wisconsin Statutes and any applicable county ordinance.

*County officials are not required to comply with the results of an advisory referendum.*

Motion by E, Teichmiller, seconded by C. Ritter to adopt. The Chairman read a statement asking the audience to conduct themselves respectfully while the Board debated the resolution. He permitted 2nd Vice – Chair S. Doyen to invite four Town of Phelps residents to speak. The speakers are listed in the order that they spoke:

1. Lorin Johnson – Town of Phelps, Vilas County – spoke in favor of the resolution
2. Michael Schindler – Town of Phelps, Vilas County – spoke in favor of the resolution
3. Dorothy Kimmerling – Town of Phelps, Vilas County - spoke in opposition to the resolution
4. Roland Alger – Town of Phelps, Vilas County - spoke in favor of the resolution

The comments heard, the Board discussed the resolution. Motion by C. Ritter, seconded by E. Bluthardt to amend the resolution by the deletion of and the substitution of wording to read as follows, beginning on line 27:

Line 27: …voter’s opinion on the following questions:

REFERENDUM QUESTIONS: Shall ATV’S/UTV’S be permitted to operate on Vilas County owned lands and roadways?

Question 1 – Shall ATV’S/UTV’S be permitted to operate on designated trails as approved by ordinance on county-owned forestry lands?

Question 2 – Shall ATV’S/UTV’S be permitted to operate on county highways?

BE IT FURTHER RESOLVED that the attached explanatory statement shall accompany the advisory referendum questions when published…


At 7:54 P.M., the Chair called for a 5-minute recess. The meeting resumed at 8:04 P.M.

General Code of Vilas County

ORDINANCE 2014-06

Re: All-Terrain Vehicle (ATV)/Utility Terrain Vehicle (UTV) Ordinance

WHEREAS, the County may adopt an all-terrain vehicle (ATV)/utility terrain vehicle (UTV) ordinance pursuant to Wis. Stat. §23.33(11) regulating ATVs/UTVs on ATV/UTV routes designated by the County; and

WHEREAS, the Forestry, Recreation and Land Committee has reviewed this ordinance and recommends adoption; and

WHEREAS, the undersigned Committees recommend adoption of an ATV/UTV ordinance regulating ATVs/UTVs and designating ATV/UTV routes in Vilas County, as set forth in the attached document.

NOW, THEREFORE, THE VILAS COUNTY BOARD OF SUPERVISORS IN
SESSION THIS 26TH DAY OF August, 2014 DOES ORDAIN AS FOLLOWS:

Section 1: Any existing ordinances, codes, resolutions, or portions thereof that are in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: This ordinance shall take effect upon passage and publication as provided by law.

Section 3. If any claims, provisions, or portions of this ordinance are adjudged invalid or unconstitutional by a court of competent jurisdiction, then the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 26 of the Vilas County General Code, Vilas County All-Terrain Vehicle (ATV)/Utility Terrain (UTV) Ordinance, is hereby created as set forth in the attached document.

SUBMITTED BY: Legislative & Judicial Committee
s/ Mark Rogacki, Chair
s/ Rocky Caffarella
s/ Walt Maciag
   Carolyn Ritter
   Erv Teichmiller

SUBMITTED BY: Highway Committee
s/ Charles Rayala, Chair
s/ Al Bauman
   Ron De Bruyne
s/ Willy Otterpohl
   Vernon Wiggenhauser

CHAPTER 26
VILAS COUNTY ALL-TERRAIN VEHICLE (ATV)/UTILITY TERRAIN VEHICLE (UTV) ORDINANCE
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26.01 Authority and Purpose; State Law Adopted
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26.06 Enforcement
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26.08 Severability
26.09 Effective Date
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26.01 Authority and Purpose; State Law Adopted. (a) This ordinance has been created pursuant to County Board authority under Wisconsin Statutes §§59.02, 23.33(11) and 23.33(8)(b), as amended, for the purpose of establishing ATV/UTV routes in Vilas County.

(b) Except as otherwise specifically provided in this chapter, the statutory provisions in Chapter 23 of the Wisconsin Statutes, describing and defining regulations with respect to ATV/UTVs and traffic, and Chapter NR 64, ATVs, WDNR, as amended, exclusive of any
provisions therein relating to penalties to be imposed and exclusive of any regulations for which
the statutory penalty is a fine or term of imprisonment are hereby adopted and by reference made
a part of this chapter as if fully set forth herein.

26.02 ATV/UTV Routes. (a) County trunk highways designated as ATV/UTV routes shall be
established and approved by the Vilas County Board of Supervisors. The Vilas County Highway
Committee shall develop policies and procedures for designation of ATV/UTV routes including
appropriate criteria for making a designation. Any modification to a designated ATV/UTV route
shall be approved by the Vilas County Board of Supervisors. A copy of ATV/UTV routes, along
with a map showing their location, shall be kept on file at the Vilas County Highway Department
and the Vilas County Sheriff’s Office. The Vilas County Highway Department and the Vilas
County Sheriff shall have the authority to temporarily close any ATV/UTV route on the County
Trunk Highway System, if situation warrants. Any termination of an ATV/UTV route will be
done by the Vilas County Board of Supervisors.

(b) Routes Designated. The following road is designated as an ATV/UTV route:

(i) a three (3.0) mile segment of County Trunk A from the intersection of Strong Road
traveling south-east to the western intersection of Eagle Farm Road, and a three and four
tenths (3.4) mile segment of County Trunk A from the eastern intersection with Eagle
Farm Road to the Forest County line Town of Phelps, Vilas County, Wisconsin.

26.03 ATV/UTV Routes Only on Roadway. All ATVs/UTVs shall operate only on the paved
portion of the roadway designated as an ATV/UTV route. Operation on the gravel shoulders,
grassy slopes, ditches, or other highway right-of-way is prohibited and illegal.

26.04 Operation of ATVs/UTVs on County Highways. (a) All ATV/UTV operators shall
observe posted roadway speed limits for ATV/UTV operation.

(b) All ATV/UTV operators shall ride in single file on the right hand side of the paved
portion of the highway.

(c) All ATV/UTV operators shall have their headlight and taillight illuminated while
operating on a county highway.

(d) All ATV/UTV operators at least age 12 and born on or after January 1, 1988 and
operating on a county highway are required to have an ATV Safety Certificate. No one under 12
years of age is allowed to operate an ATV/UTV on a county highway. Children between the ages
of 12-15 must be accompanied by an adult designated by the parent or guardian when riding on
designated road routes. The child still needs safety certification and the accompaniment
requirement doesn’t apply to off-road trails or while crossing roads.

(e) All ATV/UTV operators under 18 years old shall wear protective headgear while
operating on county highways.

26.05 Signage of ATV/UTV Routes. Pursuant to Wis. Stat. §23.33(8)(d), the following
restrictions are placed on the use of ATV/UTV routes designated by this ordinance:

(a) Routes shall be marked with uniform all-terrain vehicle route signs in accordance with
s. NR 64.12 (7), Wisconsin Administrative Code. The Vilas County Highway Department has
sole responsibility for ATV/UTV route signage on County highways.
26.06 Enforcement. This Ordinance shall be enforced by the Vilas County Sheriff’s Office.

26.07 Violations/Penalty. The penalty for operating an ATV/UTV off the roadway of a designated ATV/UTV route (i.e., the gravel shoulder, grassy slope, ditch, or other highway right-of-way) or violating any other provision of this ordinance shall result in a forfeiture as set forth in the Deposit Schedule below, plus court costs.

26.08 Severability. Should any portion of this Ordinance be declared by the Court to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

26.09 Effective Date. This Ordinance becomes effective immediately upon passage by the Vilas County Board of Supervisors and publication.

26.10 Deposit Schedule. The penalty for violation of any provision of this chapter shall be a forfeiture as hereinafter provided, together with court costs:

1. Illegal Operation of an ATV/UTV off roadway: $25.00
2. Speeding on or off of the roadway in excess of posted or fixed speed limits:
   a. 1-10 miles per hour $25.00
   b. 11-15 miles per hour $50.00
   c. 16-19 miles per hour $75.00
   d. 20-24 miles per hour $100.00
   e. 25 miles per hour and over $125.00
3. Failure to Operate Single File: $25.00
4. Failure to Illuminate Headlight or Taillights: $25.00
5. Operating an ATV/UTV without Safety Certificate: $25.00 1\textsuperscript{st} offense; $50.00 2\textsuperscript{nd} and subsequent offenses
6. Operating an ATV/UTV without Protective Headgear: $25.00 1\textsuperscript{st} offense; $50.00 2\textsuperscript{nd} and subsequent offenses
7. Damage to Route, Right-of-way or ATV/UTV Sign or Removal of ATV/UTV Route Sign: $250.00
8. Illegal Possession of ATV/UTV Sign: $250.00

Motion by S. Doyen, seconded by W. Otterpohl to adopt. The Chair permitted 2\textsuperscript{nd} Vice – Chair S. Doyen to invite to individuals to speak. The speakers are listed in the order that they spoke:
1. Daniel Swiecichowski. Town of Phelps, Vilas County – spoke in favor of the ordinance
2. Jack Matuszewski, Forest County – spoke in favor of the ordinance.

The comments heard, the Board discussed the ordinance. Motion by E. Teichmiller, seconded by C. Ritter to amend the Chapter 26 ordinance language by the deletion of and substitution of wording, to read as follows:

Section 26.04 (c) All ATV/UTV operators shall have their headlight and taillight illuminated if available, while operating on a county highway. Discussion. All voted aye in favor of the motion to amend. Carried. Discussion. Motion by E. Teichmiller, seconded by E. Bluthardt to amend the resolution by adding the following wording under NOW, THEREFORE, THE VILAS COUNTY BOARD OF SUPERVISORS…

A. Bauman was excused from the meeting at 9:06 P.M. 18 Supervisors remained in attendance.

RESOLUTION 2014 - 42
Re: 2014 USGS LiDAR Grant

WHEREAS, the United States Geological Survey (USGS) has announced grant funding for LiDAR data through the 3D Elevation Program; and
WHEREAS, the application deadline is August 15, 2014; and
WHEREAS, Vilas County and Oneida County participated in a joint LiDAR data collection project in 2013 acquiring continuous point cloud across 2,131 square miles; and
WHEREAS, Vilas County and Oneida County will be jointly applying for the USGS 3D Elevation Program Grant, with Oneida County completing the grant application for up to 25% of each of the individual county’s project expenses; and
WHEREAS, the Land Records Committee recommends that the Vilas County Land Information Officer is granted the authority to coordinate with the Oneida County Land Information Officer to apply for the USGS 3D Elevation Program Grant for reimbursement of up to 25% of the County’s project expenses.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the Vilas County Land Information Officer is authorized to coordinate with Oneida County to apply for the USGS 3D Elevation Program Grant for purposes of reimbursement of costs associated with the County’s 2013 LiDAR data collection project.

SUBMITTED BY: Land Records Committee
s/ Kim Simac, Chair
s/ Charles Rayala
s/ Jerry Burkett
Carolyn Ritter
Steve Doyen

Motion by C. Rayala, seconded by W. Otterpohl to adopt. Discussion. All voted aye. Carried.

RESOLUTION 2014 - 43
Re: Orthophotography and Digital Building Footprint Data
WHEREAS, the Land Records Committee signed a Letter of Intent in July, 2013 to contract with a photogrammetric consultant, Ayres Associates Inc., to proceed with aerial photogrammetric mapping under the Wisconsin Regional Orthophotography Consortium (WROC) 2014-2016; and

WHEREAS, acquiring countywide, 6” pixel resolution, 4 band color, digital orthophotography and digital building footprint data will improve the County’s Geographic Information System (GIS), develop of a base map, enhance address assignment and verification for emergency services and tax collection, improve the quality of the land & water conservation programs, and strengthen zoning enforcement activities; and

WHEREAS, the attached contract from Ayers Associates Inc. sets forth a proposal for acquiring countywide, 6” pixel resolution, 4 band color, digital orthophotography and digital building footprint data in Vilas County; and

WHEREAS, the digital orthophotography and digital building footprint data are Foundational Elements listed in the 2010-2015 Vilas County Land Information Modernization Plan; and

WHEREAS, the entire cost of this contract is $147,000.00, with $99,660.00 expended in fiscal year 2015 Land Records Budget for the acquisition of countywide, 6” pixel resolution, 4 band color, digital orthophotography, and $47,340.00 paid in fiscal year 2016 Land Records Budget for building footprint digital data; and

WHEREAS, the Land Records Committee recommends approving the attached contract from Ayers Associates for $147,000.00, with payments taken from retained fees, which is aid money initiated by the Wisconsin Land Information Program under Wisconsin Statutes §16.967 and §59.72.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the Land Records Committee is authorized to enter into the attached Amendment to Agreement with Ayers Associates Inc. for 6” pixel resolution, 4 band color, digital orthophotography and digital building footprint data, for all of Vilas County, with the cost of contract not to exceed $147,000.00, and being paid for out of retained fees from the fiscal years 2015-2016 Land Records Budget, Line Item No. 100.22.51735.0988, Aerial Photography.

SUBMITTED BY: Land Records Committee
s/ Kim Simac, Chair
s/ Charles Rayala
s/ Jerry Burkett
Carolyn Ritter
Steven Doyen

Motion by C. Rayala, seconded by R. De Bruyne to adopt. Discussion. All voted aye. Carried.

RESOLUTION 2014 - 41
Re: Opposition to Proposed Lapse in State Funding to Circuit Court System

WHEREAS, the 2013-15 State Biennial Budget requires the Wisconsin court system to return a total of $11.8 million to the state general fund over the next two-year period, resulting in
WHEREAS, the cost of County government impacts heavily on Vilas County taxpayers; and

WHEREAS, the cost of County government impacts heavily on Vilas County taxpayers; and

WHEREAS, approximately 50% of the total County budget is expended annually on employee wages and benefits; and

WHEREAS, Vilas County remains under stringent levy limit controls imposed by the State; and

WHEREAS, the Vilas County Board of Supervisors recently engaged in efforts to reduce the annual growth and costs of County paid wages and benefits as one means of controlling an annual budget deficit, including the approval of a Voluntary Reduction in Force program, the hiring of limited term employees (LTE’s) and the outsourcing of several formerly full-time staff positions; and

WHEREAS, the creation and hiring of new staff positions may cause the County Board to have to annually consider the following budgeting options:

- Forgo or reduce necessary infrastructure maintenance and improvements and capital equipment purchases as funding is shifted to provide for additional new staff position wage and benefit costs;
• Reduce services provided to the public as funding is shifted to provide for additional new position wage and benefit costs;
• Increase reliance on yearly draws from the General Fund and/or borrowing to balance the annual County budget; and
• Resort to an annual county-wide referendum, asking for public approval to exceed the levy limit; and

WHEREAS, due to the recent re-hiring of a Human Resources Director and the appointment in April of a new Personnel Committee, it would be advisable and beneficial to allow the HR Director and the Personnel Committee reasonable time to develop a comprehensive employment policy including new staff position creation guidelines; and

WHEREAS, in recognition of the points presented above, it is recommended by County Board leadership to prohibit the creation of and the hiring for any new County staff positions, for a period of six (6) months beginning immediately, or ending sooner pending Human Resources Director and Personnel Committee development of comprehensive employment policy including position creation guidelines; and

WHEREAS, exemptions to this new staff position and hiring moratorium are listed below in the action portion of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the creation of and the hiring for new Vilas County staff positions is prohibited effective immediately and continuing for six (6) months from today’s date, or ending sooner pending HR and Personnel Committee development of new comprehensive employment and position creation guidelines and County Board approval of the same.

BE IT FURTHER RESOLVED that hiring for vacancies in previously staffed, currently budgeted positions is permitted during this moratorium.

BE IT FURTHER RESOLVED that hiring for statutorily mandated new positions is permitted during this moratorium.

BE IT FURTHER RESOLVED that hiring for new grant funded positions, by which no county dollars are expended for wages and benefits, is also permitted during this moratorium.

BE IT FURTHER RESOLVED that this resolution supersedes any conflicting County Board bylaw or rule regarding the creation of and hiring for new county staff positions during the moratorium period.

SUBMITTED BY: Vilas County Supervisors
s/ Ronald De Bruyne, County Board Chairman
s/ Mark Rogacki, County Board Vice-Chairman
Steven Doyen, County Board 2nd Vice-Chairman

Motion by R. Caffarella, seconded by W. Beversdorf to adopt. Discussion. 4 voted aye: R. Caffarella, R. De Bruyne, S. Doyen and K. Simac. 14 voted no: Adoption failed.

RESOLUTION 2014 - 45
Re: Advisory Referendum Regarding Medicaid/BadgerCare to Cover Eligible Citizens Up to 138% of Federal Poverty Level

WHEREAS, the Federal government, under the Patient Protection and Affordable Care
Act (sometimes referred to as Obama Care), makes funding available for the Medicaid/BadgerCare program to serve eligible persons with incomes up to 138% of the federal poverty level; and

WHEREAS, the Federal government would provide 100% of program costs for the first four years, and 90% of total program costs thereafter; and

WHEREAS, Vilas County taxpayers have already contributed their share of Federal tax dollars to support the Medicaid/BadgerCare program; and

WHEREAS, Wisconsin Governor Scott Walker and the Wisconsin State Legislature have rejected federal funds for our most financially vulnerable fellow citizens; and

WHEREAS, the economic burden of providing care for citizens who no longer qualify for Medicaid/BadgerCare falls to County government programs and local clinics and hospitals; and

WHEREAS, the Vilas County Board seeks guidance from the electorate as an effective means of determining if Vilas County citizens support acceptance of Federal funds for Medicaid/BadgerCare.

NOW, THEREFORE BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that we direct that an advisory referendum shall be held, pursuant to Wis. Stat. 59.52(25) concurrent with the November 4, 2014 election to ascertain the voter’s opinion on the following question:

REFERENDUM QUESTION: Shall the Governor of the State of Wisconsin and the Wisconsin Legislature accept federal funding for Medicaid/BadgerCare to cover eligible Citizens up to 138% of the federal poverty level?

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Scott Walker and the elected State and Federal officials representing Vilas County.

BE IT FURTHER RESOLVED that the attached explanatory statement shall accompany the advisory referendum question when published in the newspaper according to law.

SUBMITTED BY: Social Services Committee
s/ Alden Bauman, Chair
s/ Erv Teichmiller
Mark Rogacki
Kim Simac
s/ Vernon Wiggenhauser

SUBMITTED BY: Public Health Committee
s/ Erv Teichmiller
Wally Beversdorf
s/ Paul Hennes
Walt Maciag
Raquel Zortman-Bell
Michael Schaars, M.D.
s/ Katie Hom, DVM
s/ Phillip Epping, Ph.D
Laura Magstadt, RN

The Board could not consider Resolution 2014-45, as the required approval by a quorum of the
submitting committee(s) was not satisfied.

RESOLUTION 2014 - 54
Re: Advisory Referendum Regarding Medicaid/BadgerCare to Cover Eligible Citizens Up to 138% of Federal Poverty Level

WHEREAS, the Federal government, under the Patient Protection and Affordable Care Act (sometimes referred to as Obama Care), makes funding available for the Medicaid/BadgerCare program to serve eligible persons with incomes up to 138% of the federal poverty level; and

WHEREAS, the Federal government would provide 100% of program costs for the first four years, and 90% of total program costs thereafter; and

WHEREAS, Vilas County taxpayers have already contributed their share of Federal tax dollars to support the Medicaid/BadgerCare program; and

WHEREAS, Wisconsin Governor Scott Walker and the Wisconsin State Legislature have rejected federal funds for our most financially vulnerable fellow citizens; and

WHEREAS, the economic burden of providing care for citizens who no longer qualify for Medicaid/BadgerCare falls to County government programs and local clinics and hospitals; and

WHEREAS, the Vilas County Board seeks guidance from the electorate as an effective means of determining if Vilas County citizens support acceptance of Federal funds for Medicaid/BadgerCare.

NOW, THEREFORE BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that we direct that an advisory referendum shall be held, pursuant to Wis. Stat. 59.52(25) concurrent with the November 4, 2014 election to ascertain the voter’s opinion on the following question:

REFERENDUM QUESTION: Shall the Governor of the State of Wisconsin and the Wisconsin Legislature accept federal funding for Medicaid/BadgerCare to cover eligible Citizens up to 138% of the federal poverty level?

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Scott Walker and the elected State and Federal officials representing Vilas County.

BE IT FURTHER RESOLVED that the attached explanatory statement shall accompany the advisory referendum question when published in the newspaper according to law.

SUBMITTED BY: Vilas County Supervisor
s/ Erv Teichmiller

ADVISORY REFERENDUM*

Shall the Governor of the State of Wisconsin and the Wisconsin Legislature accept federal funding for Medicaid/BadgerCare to cover eligible citizens up to 138% of the federal poverty level?

Explanatory Statement
Medicaid is a government health insurance program that bases eligibility on disability status and income. In Wisconsin, these federal and state funds are funneled through the Badgercare
program. There are federal funds available to add coverage for 84,000 individuals, expanding coverage to nearly all non-disabled adults living at or below 138% of the Federal Poverty Level (FPL). Governor Walker declined the funds, fearing future cuts to the funds would leave the costs to the state. Between 2016 and 2020, the funds are scheduled to decline from 100% to 90% of total costs. States are not prohibited from dropping the coverage if the funds decrease. To compensate for the refusal of the federal funds, Governor Walker’s plan lowers eligibility to adults living at 100% of the FPL, but ends the waiting list for anyone living below that limit. This brings about 82,000 people living below the poverty line into coverage, and pushes 87,000 adults above the poverty line out of coverage. Governor Walker believes that individuals not covered by the program will receive federal subsidies to purchase affordable coverage in healthcare exchanges. Many health advocates object to this refusal of funds that would ensure health care coverage.

A "yes" vote would indicate that you are in favor of the Governor of the State of Wisconsin and the Wisconsin Legislature accepting federal funding for Medicaid/BadgerCare to cover eligible citizens up to 138% of the federal poverty level.

A "no" vote would indicate that you are not in favor the Governor of the State of Wisconsin and the Wisconsin Legislature accepting federal funding for Medicaid/BadgerCare to cover eligible citizens up to 138% of the federal poverty level.

*County officials are not required to comply with the results of an advisory referendum.*

Motion by E. Teichmiller, seconded by V. Wiggenhauser to adopt. Discussion. 3 voted aye: K. Anderson, P. Hennes and E. Teichmiller. 15 voted no: Adoption failed.

RESOLUTION 2014 - 53
RE: Appointment of Humane Officer

WHEREAS, the governing body of any political subdivision may appoint one or more humane officers, pursuant to Wis. Stat. §173.03; and

WHEREAS, Vilas County has been without a Humane Officer since May 1, 2014 and

WHEREAS, Melissa Klessig has the requisite experience and education necessary to fulfill the duties of Humane Officer, including state certification through the Department of Agriculture, Trade and Consumer Protection; and

WHEREAS, the attached Purchase of Services contract provides compensation of the Humane Officer on an annual basis in the amount of $6,000 per year, and there is money within the Public Health Department’s 2014 budget to cover the anticipated expenses associated with this contract; and

WHEREAS, the Public Health Board respectfully recommends that Melissa Klessig be appointed as Humane Officer for Vilas County.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014, that Melissa Klessig is appointed as Humane Officer for Vilas County and the attached Purchase of Services Contract is approved.

BE IT FURTHER RESOLVED that the Public Health Department send a certified copy of this resolution to the Department of Agriculture, Trade and Consumer Protection, Division of
Animal Health.

SUBMITTED BY: Public Health Board
s/ Erv Teichmiller, Chair
s/ Wally Beversdorf
s/ Walt Maciag
    Racquel Zortman-Bell
s/ Paul Hennes

Motion by E. Teichmiller, seconded by R. De Bruyne to adopt. Point of Order addressed to the Chair: K. Anderson objected that this resolution did not indicate any approval by the Corporation Counsel as to form and content, as required in the Standing Rules. The Clerk verified that the Corporation Counsel had not signed-off on the original resolution. The Chair ruled that the resolution could not be considered by the Board.

RESOLUTION 2014 - 46
Re: Oldenburg Sports Park Baseball Field Fencing

WHEREAS, Vilas County Board Resolution No. 2013-98 authorized the expenditure of up to $20,000 to be included in the 2014 Budget for the purpose of 2014 completion of the third baseball field at the Oldenburg Sports Park; and
WHEREAS, the Forestry, Recreation, & Land Committee has authorized the removal and replacement of chain link fence to facilitate the relocation of the final baseball field from the County Fairgrounds to the Oldenburg Sports Park; and
WHEREAS, the third and final field has been moved to Olde nburg Sports Park, with associated labor and equipment expenses for fence removal and replacement totaling $18,500.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014, that the Forestry, Recreation and Land Department is authorized to pay up to $18,500 for equipment and labor expenses associated with the removal and replacement of chain link fence for the third baseball field at Oldenburg Sports Park, using funds within the Parks and Recreation Capital Improvements Account #100.30.55200.0820.

SUBMITTED BY: Forestry, Recreation, & Land Committee
    Steven Doyen, Chair
s/ Rocky Caffarella, Vice Chair
s/ Ken Anderson
s/ Art Kunde
s/ Willy Otterpohl

Motion by K. Anderson, seconded by M. Black to adopt. Discussion. All voted aye. Carried.

RESOLUTION 2014 - 47
Re: Eagle Lake Park Pavilion

WHEREAS, Eagle Lake Park located in the Township of Washington is a high use Vilas County-owned recreation facility; and
WHEREAS, the pavilion in Eagle Lake Park is in serious disrepair and as such the Forestry, Recreation, & Land Committee has placed funds in the FY2014 Budget for removal and replacement of the same; and

WHEREAS, the Forestry, Recreation, & Land Committee has accepted the lowest bid from Pinno Buildings of Rosendale, Wisconsin in the amount of $17,950.00 for the construction of a new pavilion at Eagle Lake Park and recommends acceptance of said bid.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014, that the Forestry, Recreation and Land Committee is authorized to enter into a contract with Pinno Buildings of Rosendale, Wisconsin for the construction of a new pavilion at Eagle Lake Park at an amount not to exceed $17,950.00, using funds within Account #100.30.55200.0820.

SUBMITTED BY: Forestry, Recreation, & Land Committee
s/ Steven Doyen, Chair
s/ Rocky Caffarella
s/ Ken Anderson
s/ Art Kunde
s/ Willy Otterpohl

Motion by C. Ritter, seconded by M. Black to adopt. Discussion. All voted aye. Carried.

RESOLUTION 2014 - 48
Re: Sizeable Appropriation - Purchase ¾ Ton Pickup Truck

WHEREAS, the Vilas County Forestry, Recreation, and Land Committee has planned the purchase of a new ¾ ton pickup truck and service body to be used primarily for parks management; and

WHEREAS, the estimated cost of a new 2014 or 2015 ¾ ton 4 wheel drive pickup truck including service body will not exceed $30,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors, in session this 26th day of August 2014 that an expenditure not to exceed $30,000.00 is authorized and shall be included in the County’s proposed 2015 Budget, Parks and Recreation Capitol Equipment Expense Account #100.30.55200.0810, for the purpose of paying for a new 2015 or 2014 ¾ ton 4 wheel drive pickup truck in 2015.

BE IT FURTHER RESOLVED that this 2015 appropriation is contingent upon full Board approval at the October 2014 County Board Budget meeting.

SUBMITTED BY: Forestry, Recreation, & Land Committee
Steve Doyen, Chair
s/ Rocky Caffarella, Vice Chair
s/ Ken Anderson
s/ Art Kunde
s/ Willy Otterpohl

Motion by S. Doyen, seconded by R. Caffarella to adopt. Discussion. 4 voted aye. K. Anderson, R. Caffarella, A. Kunde and W. Otterpohl. 14 vote no. Adoption failed.
RESOLUTION 2014 - 49
Re: 2015 Fleet Vehicle Purchase, Vilas County Sheriff’s Office

WHEREAS, the Vilas County Sheriff has identified the need to purchase six (6) new patrol vehicles to allow the Sheriff’s Office to adequately perform its duties. These six vehicles will replace six vehicles within the fleet that have high mileage in 2014; and

WHEREAS, the State of Wisconsin has awarded Ewald Automotive Group, LLC the State Bid pricing for the 2015 Dodge Charger Police Package patrol vehicles and 2015 Ford Explorer Utility Police Interceptor patrol vehicles; and

WHEREAS, the Sheriff recommends the purchase of four (4) 2015 Dodge Charger AWD at $26,000.00 per vehicle, and two (2) 2015 Ford Explorer Utility Police Interceptor AWD at $26,217.00 per vehicle including delivery, for a total cost $156,434.00; and

WHEREAS, the Vilas County Law Enforcement and Emergency Management Committee recommends approval of the purchase of four (4) 2015 Dodge Charger Police Package patrol vehicles and two (2) 2015 Ford Explorer Utility Police Interceptor patrol vehicles from Ewald Automotive Group, LLC under the current State of Wisconsin Bid for a total cost $156,434.00.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the Sheriff is authorized to order six (6) new patrol vehicles from Ewald Automotive Group before October 31, 2014 deadline, at current state bid price not to exceed $156,434.00, to be paid from the FY2015 budget.

SUBMITTED BY: Law Enforcement and Emergency Management Committee
s/ Jerry Burkett, Chair
s/ Ed Bluthardt
s/ Mary Kim Black
    Mark Rogacki
    Art Kunde

Resolution 2014-49 was removed from being considered by the Board, by the Chairman of the Law Enforcement & Emergency Management Committee.

RESOLUTION 2014-50
Re: Amendment of Standing Rules for Vilas County

WHEREAS, the Legislative and Judicial Committee has re-evaluated the Standing Rules and Committee Duties of the Vilas County Board of Supervisors in force at the present and deems it necessary to further revise them; and

WHEREAS, the Legislative and Judicial Committee recommends that the standing rules governing the title and duties of the Snowmobile Safety Committee be amended as follows;

VIII. RECREATIONAL TRAILS SNOWMOBILE SAFETY COMMITTEE
1. It shall be comprised of a county board supervisor from Forestry, Land and Recreation Committee, and two additional county board supervisors appointed by the County Board Chairperson, the Parks & Recreation Administrator, a member of the Forestry Department, Sheriff’s Department, Public Health Department and Tourism & Publicity Department, a member of DNR law enforcement, the president/vice-president of the Vilas County Snowmobile Alliance, and four additional representatives from local
snowmobile clubs representing the four quadrants of the County and representatives from other permitted trail user groups.

2. It shall coordinate efforts to enhance public safety on local snowmobile recreational trails.

3. It shall coordinate efforts to improve communications between law enforcement and local snowmobile recreational trail user groups clubs/or organizations for the purpose of accident reduction.

4. It shall support the Vilas County Snowmobile Alliance trail user groups in their efforts to promote safer snowmobiling, safer trails and positive public relations regarding all Vilas County snowmobile recreational trails.

5. It shall be advisory in nature and shall report to the Forestry, Land and Recreation Committee and to the Vilas County recreational trail user groups Snowmobile Alliance to promote a united effort to improve snowmobile recreational trail safety.

WHEREAS, a two-thirds (2/3) vote of the Board of Supervisors is necessary to amend the Standing Rules.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the attached changes to the Standing Rules and Committee Duties be adopted effective immediately.

BE IT FURTHER RESOLVED, that any resolutions adopted by the County Board in the past governing the subject matter of this resolution are hereby rescinded and repealed.

SUBMITTED BY: Legislative & Judicial Committee
Mark Rogacki, Chair
s/ Rocco Caffarella
s/ Walt Maciag
s/ Carolyn Ritter
Erv Teichmiller

Motion by S. Doyen, seconded by W. Otterpohl to adopt. Discussion. All voted aye. Carried.

VIII. RECREATIONAL TRAILS SAFETY COMMITTEE
1. It shall be comprised of a county board supervisor from Forestry, Recreation and Land Committee, and two additional county board supervisors appointed by the County Board Chairperson, the Parks & Recreation Administrator, a member of the Sheriff's Department, Public Health Department and Tourism & Publicity Department, a member of DNR law enforcement, the president/vice-president of the Vilas County Snowmobile Alliance, and four additional representatives from local snowmobile clubs representing the four quadrants of the County and representatives from other permitted trail user groups.

2. It shall coordinate efforts to enhance public safety on local recreational trails.

3. It shall coordinate efforts to improve communications between law enforcement and local recreational trail user groups/organizations for the purpose of accident reduction.

4. It shall support Vilas County trail user groups in their efforts to promote safer trails and positive public relations regarding all Vilas County recreational trails.

5. It shall be advisory in nature and shall report to the Forestry, Recreation and Land Committee and to Vilas County recreational trail user groups to promote a united effort to improve recreational trail safety.

RESOLUTION 2014-51
Re: Amendment of Standing Rules for Vilas County

WHEREAS, the Legislative and Judicial Committee has re-evaluated the Standing Rules and Committee Duties of the Vilas County Board of Supervisors in force at the present and deems it necessary to further revise them; and

WHEREAS, the Legislative and Judicial Committee recommends that the standing rules
governing the duties of the Legislative and Judicial Committee be amended as follows;

XIII. LEGISLATIVE AND JUDICIAL

1. It shall be the duty of this Committee to examine all legislation and Wisconsin Counties Association policy which may affect or concern Vilas County.

2. This Committee is authorized to pursue the interests of Vilas County before the state and federal legislatures and the Wisconsin Counties Association. This Committee shall make recommendations to the County Board regarding a proposed course of action relating to all such legislation and policy.

3. It shall recommend additions or revisions to the ordinances of the County and the rules Standing Rules & Committee Duties of the Board.

4. It shall act upon such other matters as may be referred to it by the County Board or its Chairperson.

5. Child Support Enforcement, Corporation Counsel and Veterans Service shall report to this committee.

and

WHEREAS, a two-thirds (2/3) vote of the Board of Supervisors is necessary to amend the Standing Rules.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the attached changes to the Standing Rules and Committee Duties be adopted effective immediately.

BE IT FURTHER RESOLVED, that any resolutions adopted by the County Board in the past governing the subject matter of this resolution are hereby rescinded and repealed.

SUBMITTED BY: Legislative & Judicial Committee

Mark Rogacki, Chair
s/ Rocco Caffarella
s/ Walt Maciag
s/ Carolyn Ritter
s/ Erv Teichmiller

Motion by E. Teichmiller, seconded by C. Ritter to adopt. Discussion. All voted aye. Carried.

1. It shall be the duty of this Committee to examine all legislation and Wisconsin Counties Association policy which may affect or concern Vilas County.

2. This Committee is authorized to pursue the interests of Vilas County before the state and federal legislatures and the Wisconsin Counties Association. This Committee shall make recommendations to the County Board regarding a proposed course of action relating to all such legislation and policy.

3. It shall recommend additions or revisions to the ordinances of the County and the Standing Rules & Committee Duties of the Board.

4. It shall act upon such other matters as may be referred to it by the County Board or its Chairperson.

5. Child Support Enforcement, Corporation Counsel and Veterans Service shall report to this committee.

RESOLUTION 2014 - 52

Re: Budget Amendment – UW Extension

WHEREAS, the UW Extension has been authorized to make grants available to Vilas County; and

WHEREAS, the UW Extension has increased funding to the Vilas County UW Extension for programs and services; and

WHEREAS, the Vilas County UW Extension Committee recommends that the 2014 budget be amended to allow for the increased revenue and to authorize a corresponding increase in expenditures as shown below:

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<th>Revenue or Expense</th>
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<th>Revenue or Expense</th>
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NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of August, 2014 that the 2014 budget is amended by the amount of the funds to be received, and the Finance Director is instructed to record such information in the official books of the County for the year ending December 31, 2014.

BE IT FURTHER RESOLVED that the County Clerk is instructed to publish a Class 1 notice within 10 days of these amendments informing the public of these particular changes.

SUBMITTED BY: UW Extension Committee
s/ Chuck Hayes, Chair
   Carolyn Ritter
s/ Wally Beversdorf
   Kim Simac
   Racquel Zortman-Bell

The Board could not consider Resolution 2014-52, as the required approval by a quorum of the submitting committee(s) was not satisfied.

General Code of Vilas County
ORDINANCE 2014 – 07A
Re: Chapter 16 – Forest & Land Ordinance

WHEREAS, the Legislative & Judicial Committee recommends that section 16.06(8)(d) and 16.08(10) of the Forest & Land Ordinance be amended as described below:

16.06(8)(d) Off Road Vehicles. No person shall operate or park any unlicensed or licensed motor vehicle within the County Forest Lands except where such use is specifically designated and approved by the Vilas County Forestry, Land Recreation and Land Recreation Committee. All designated trails must adhere to the Vilas County Forest 15 Year Comprehensive Land Use Plan, Vilas County Outdoor Recreation Plan and the Vilas County Trail Policy. “Motor Vehicle” includes but is not limited to trail bikes, motorcycles, mini-bikes, and all-terrain vehicles.

16.08(10) Off Road Vehicles. No person shall operate or park any unlicensed or licensed motor vehicle within the County Forest Lands and recreational areas except where such use is specifically designated and approved by the Vilas County Forestry, Recreation and Land Committee. All designated trails must adhere to the Vilas County Forest 15 Year Comprehensive Land Use Plan, Vilas County Outdoor Recreation Plan and the Vilas County Trail Policy. “Motor Vehicle” includes but is not limited to trail bikes, motorcycles, mini-bikes and all-terrain vehicles.

NOW, THEREFORE, THE VILAS COUNTY BOARD OF SUPERVISORS IN SESSION THIS 26th DAY OF AUGUST, 2014, DOES ORDAIN AS FOLLOWS:

Section 1: Any existing ordinances, codes, resolutions, or portions thereof that are in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.
Section 2: This ordinance shall take effect upon passage and publication as provided by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged invalid or unconstitutional by a court of competent jurisdiction, then the remainder of this ordinance shall not be affected thereby.

Section 4: Section 16.06(8)(d) and 16.08(10) of Chapter 16 of the Forest and Land Ordinance are hereby amended as set forth above.

SUBMITTED BY: Legislative & Judicial Committee
s/ Mark Rogacki, Chair
s/ Rocky Caffarella
s/ Walt Maciag
Carolyn Ritter
Erv Teichmiller

Motion by K. Anderson, seconded by R. Caffarella to adopt. Discussion. Motion by K. Anderson, seconded by C. Ritter to postpone any further action on the ordinance amendment until the September 23, 2014 County Board meeting. 16 voted aye to postpone. 2 voted no: R. Caffarella and S. Doyen. Postponement carried.

General Code of Vilas County
ORDINANCE 2014 – 08A
Re: Chapter 7 - Traffic

WHEREAS, the Legislative & Judicial Committee recommends that section 7.05 of the Vilas County Traffic Code, Vehicles on Snowmobile Trails Prohibited, be amended as described below:

7.05 Vehicles on Snowmobile Trails Prohibited. No person shall operate a bicycle, 4-wheel drive vehicle, passenger car, truck, motorcycle or all-terrain vehicle on approved Vilas County Snowmobile Trails between December 1 and April 15 without the permission of the property owner or lessee.

NOW, THEREFORE, THE VILAS COUNTY BOARD OF SUPERVISORS IN SESSION THIS 26TH DAY OF AUGUST, 2014, DOES ORDAIN AS FOLLOWS:

Section 1: Any existing ordinances, codes, resolutions, or portions thereof that are in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: This ordinance shall take effect upon passage and publication as provided by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged invalid or unconstitutional by a court of competent jurisdiction, then the remainder of this ordinance shall not be affected thereby.

Section 4: Section 7.05 of Chapter 7 of the Traffic Code is hereby amended as follows:

7.05 Vehicles on Snowmobile Trails Prohibited. No person shall operate a bicycle, 4-wheel drive vehicle, passenger car, truck, motorcycle or all-terrain vehicle on approved Vilas County Snowmobile Trails between December 1 and April 15 without the permission of the property owner or lessee.
SUBMITTED BY: **Legislative & Judicial Committee**  
s/ Mark Rogacki, Chair  
s/ Carolyn Ritter  
s/ Rocky Caffarella  
s/ Walt Maciag  
s/ Erv Teichmiller

Motion by K. Anderson, seconded by S. Doyen to adopt. Discussion. All voted aye. Carried.

**ACCEPT DEPARTMENT ANNUAL REPORTS**  
- Tourism & Publicity Department

Motion by K. Anderson, seconded by S. Doyen to accept Tourism & Publicity Department 2013 Report. All voted aye. Carried.

**LETTERS AND COMMUNICATIONS**
The Board Chairman reported that he recently attended at a real estate closing ceremony in Phelps. Several investors purchased a local building for use as a business incubator, to help further economic development efforts in that community.

**NEXT MEETING DATE**
The next County Board meeting is scheduled for 9:00 A.M, Tuesday, September 23, 2014 in the County Board Conference rooms.

**PAY MILEAGE AND PER DIEM**
Motion by C. Rayala, seconded by C. Hayes pay mileage and per diem for this meeting. All voted aye. Carried. Contact the County Clerk’s office for mileage and per diem payment information.

**ADJOURNMENT**
The Chairman adjourned the meeting at 10:55 P.M.

Prepared and submitted by: David R. Alleman, Vilas County Clerk

Minutes reflect the recorder's notations and are subject to future revision and approval by the Vilas County Board.
5 September 2014

Re: Recreational Trails Ad Hoc Committee

The recent expansion of recreational interests has resulted in the potential for user conflicts. Today County Board Chair; Ron De Bruyne, Vice-chair Mark Rogacki, Second Vice-chair Steve Doyen and Parks and Recreation Administrator Dale Mayo met and agreed on the following recommendations for appointment to an ad hoc committee of the Forestry, Recreation & Land Committee:

Vilas County Supervisor Ken Anderson (chair)
Vilas County Supervisor Art Kunde (vice-chair)
Parks & Recreation Administrator – Dale Mayo
Forest Administrator – John Gagnon
Bike/Pedestrian representative - Mike Robillard (Vilas Area Silent Sports Assoc)
ATV/ UTV representative – Roger Flaherty (Landover ATV club)
Snowmobile rep. – Holly Tomlanovich (Vilas County Snowmobile Alliance)
Equestrian representative – Mary Rasmussen – (USFS)
Area business representation – Krista Van Bree (Conover Energy Mart)

The purpose of this ad hoc committee is to cooperatively work together as a unit with consideration for the different user groups and local communities to develop proactive solutions that will eliminate potential conflicts. The committee’s goal will be to provide recommendations for single and multi-use trails or routes for all approved uses and enhance economic opportunities for local communities and Vilas County. This group will meet as needed for a period of one year and will forward their recommendations to the County Board Chair and the Forestry, Recreation & Land Committee. The chair of the Forestry, Recreation & Land committee shall report the activity and recommendations to the full County Board.
Re: Formation of Transit Commission

WHEREAS, Vilas County along with the Counties of Forest and Oneida have commissioned an effort to form a Transit Commission serving those counties and other areas of Northern Wisconsin; and

WHEREAS, other local governments and Native American Tribes have also expressed interest in forming a Transit Commission; and

WHEREAS, it is believed that the formation of a Transit Commission will allow the expansion of transportation services in the Vilas County area without increasing the amount of county and local funds currently being used for transportation purposes; and

WHEREAS, the formation of a Transit Commission to provide transportation services in calendar year 2015 must be approved by October 1, 2014 to enable application by the Commission for state and federal transportation funds; and

WHEREAS, the formation of a Transit Commission of which Vilas County is a member shall not reduce the amount of transportation service being provided by the County on July 1, 2014, unless state and federal funding for current services being performed on that date is reduced or eliminated; and

WHEREAS, the Vilas County Board of Supervisors reserves the right to accept or reject the Charter of the Transit Commission and to determine when that Charter is finalized if membership in the Commission is in the best interest of Vilas County.

NOW, THEREFORE, BE IT RESOLVED that the Vilas County Board of Supervisors in session this 23rd day of September, 2014, does hereby express its intent to become a member of the Northwoods Transit Commission, and directs the County Board Chair to appoint no more than two County Board members to the Transit Commission.

FISCAL COMMENT:  
☒ Included within Resolution  
☒ See Below  
☐ Not applicable

SUBMITTED BY:  
Commission on Aging Committee

Mary Kim Black, Chair

H. R. REVIEW  
☐ Approved  
☒ Not applicable

Chuck Hayes, Vice Chair

Edward Bluthardt
Finance Director Fiscal Comment – Based on the information provided in this resolution, the Transit Commission and the increased federal funding would be a win-win for Vilas, Forest and Oneida counties and the individuals using those services.
RE: Appointment of Humane Officer

WHEREAS, the governing body of any political subdivision may appoint one or more humane officers, pursuant to Wis. Stat. §173.03; and

WHEREAS, Vilas County has been without a Humane Officer since May 1, 2014 and

WHEREAS, Melissa Klessig has the requisite experience and education necessary to fulfill the duties of Humane Officer, including state certification through the Department of Agriculture, Trade and Consumer Protection; and

WHEREAS, the attached Purchase of Services contract provides compensation of the Humane Officer on an annual basis in the amount of $6,000 per year, and there is money within the Public Health Department’s 2014 budget to cover the anticipated expenses associated with this contract; and

WHEREAS, the Public Health Board respectfully recommends that Melissa Klessig be appointed as Humane Officer for Vilas County.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014, that Melissa Klessig is appointed as Humane Officer for Vilas County and the attached Purchase of Services Contract is approved.

BE IT FURTHER RESOLVED that the Public Health Department send a certified copy of this resolution to the Department of Agriculture, Trade and Consumer Protection, Division of Animal Health.

FISCAL COMMENT: SUBMITTED BY:
☒ Included within Resolution Public Health Board
☐ See Attached
☐ Not applicable

Erv Teichmiller, Chair

H. R. REVIEW
☐ Approved
☒ Not applicable

Wally Beversdorf

Human Resources Director

Walt Maciag

APPROVED AS TO FORM

Racquel Zortman-Bell

Corporation Counsel

Paul Hennes
PURCHASE OF SERVICES CONTRACT

I. Parties

This Contract is made and entered into by and between the Vilas County Public Health Board, hereinafter referred to as the County, and Melissa Klessig, hereinafter referred to as the Humane Officer.

II. Contact Persons and Contract Administrators

The County's representative responsible for administration of this Contract will be the Chair of the Vilas County Public Health Board whose address is 330 Court Street, Eagle River, Wisconsin. The Humane Officer responsible for administration of this Contract will be Melissa Klessig, whose address is 2950 State Hwy. 70E Eagle River WI 54521.

III. Services To Be Provided

The Humane Officer agrees to perform all duties necessary to enforce Wis. Stat. §95.21 (Rabies), and Chapters 173 (Animals, Humane Officer), 174 (Dogs) and 951 (Crimes Against Animals) of the Wisconsin Statutes, as well as any applicable Vilas County Ordinances, including but not limited to the following:

1. Conduct follow-up procedures on all dogs and cats quarantined under Wis. Stat. §95.21(5), Wis. Stats., to assure that rabies control procedures have been followed correctly. In enforcing Wis. Stat. §95.21, the Humane Officer shall coordinate rabies control measures with the County Health Department as provided by County ordinance.

2. Available to respond on-call, 24 hours per day, 7 days a week, for response to animal abuse and neglect complaints.

3. Investigate alleged violations of statutes and ordinances relating to animals and, in the course of the investigations, execute inspection warrants under Wis. Stat. §66.0119 if necessary.

4. Assist Vilas County law enforcement with animal abuse and neglect cases as deemed necessary, including but not limited to transporting animals that are held as evidence, communicating with the prosecutor, and testifying in court.

5. If authorized by the County, issue citations under Wis. Stat. §66.0113 for violations of ordinances relating to animals.

6. Maintain records for each animal taken into custody, pursuant to Wis. Stat. 173.17.
IV. **Payment for Services Provided**

The County shall pay to the Humane Officer an annual fee of six thousand dollars ($6,000.00) per year for the Humane Officer's services provided under this Contract, payable in monthly installments. Humane Officer will submit a report to the County on a monthly basis, with a detailed description of the services provided.

V. **Records**

1. The Humane Officer shall maintain such records and financial statements as required by local, state and federal laws, rules, and regulations.
2. The Humane Officer will allow inspection of records and programs, insofar as it is permitted by state and federal law, by representatives of the County, and its authorized agents, in order to confirm the Humane Officer's compliance with the specifications of this Contract.

VI. **Discrimination**

In connection with the performance of work under this Contract, the Humane Officer agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, sexual orientation, developmental disability as defined in Section 51.01(5), Wisconsin Statutes, or national origin, marital status, ancestry, arrest record, conviction record, or membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States or this State. The Humane Officer agrees to post in a conspicuous place available for employees and applicants for employment, notices to be provided by the Humane Officer's Administrator setting forth the provisions of the non-discrimination clause.

VII. **Renegotiation**

This Contract or any part thereof must be renegotiated in the case of:

1. Increased or decreased volume of services;
2. Changes required by local, federal or state laws, regulations or court actions;
3. Changes in the monies available affecting the substance of this Contract.

VIII. **Contract Revisions and/or Termination**

1. Failure to comply with any part of this Contract may be considered cause for revision, suspension, or termination.
2. Any revision of this Contract must be agreed upon by the County and the Humane Officer by an addendum signed by the authorized representatives of both parties.
3. The Humane Officer shall notify the County whenever it is unable to provide the required quality or quantity of services. Upon such notification, the County and the
Humane Officer shall determine whether such inability will require a revision or
cancellation of this Contract.

4. If the County finds it necessary to terminate the Contract prior to the Contract
expiration date for reasons other than non-performance by the Humane Officer, actual
costs incurred by the Humane Officer may be reimbursed for an amount determined by
mutual agreement of both parties.

5. This Contract may be terminated by the thirty (30) day written notice of either party.

IX. **Conditions of the Parties' Obligations**

1. It is understood that the Humane Officer is an independent Contractor and that
activities undertaken in the performance of the duties under this Contract are not done
as an employee or agent of the County. The County agrees that the Humane Officer
shall have sole control of the method, hours worked, time and manner of any
performance of activities and shall direct reimbursement for the cost of the same to any
party providing services to be handled pursuant to Wis. Stat. §173.24.

2. This Contract is contingent upon authorization of Wisconsin and United States laws
and any material amendment or repeal of the same affecting relevant funding or
authority of the Vilas County Public Health Board shall serve to terminate this
Contract, except as further agreed to by the parties hereto.

3. Nothing contained in this Contract shall be construed to supersede the lawful powers or
duties of either party.

4. The County shall ensure that the Humane Officer meets applicable state certification
and licensure requirement and shall receive from the Humane Officer a copy of the
most recent licensing and/or certification report concerning the Humane Officer.

5. The County shall be notified in writing of all complaints filed in writing against the
Humane Officer.

6. It is understood and agreed that the entire Contract between the parties is contained
herein, except for those matters incorporated herein by reference, and that this
agreement supersedes all oral agreements and negotiations between the parties relating
to the subject matter thereof.

7. Humane Officer will provide no less than seven (7) days advance notice to Vilas
County Sheriff’s Department and Public Health Department in the event that Humane
Officer will be temporarily unavailable, for any period of time, to perform services of
this Contract.

8. The County will reimburse the Humane Officer for rabies related vaccines or
 treatments.

9. The Humane Officer will be responsible for providing any and all equipment necessary
for the provision of services rendered under this Contract.
X. **Indemnity and Insurance**

1. The Humane Officer agrees that it will at all times during the existence of this Contract indemnify the County against any and all loss, damages, costs or expenses which the County may sustain, incur or be required to pay by reason of any eligible clients suffering personal injury, death or property loss as a result of the Humane Officer's acts or omissions while any eligible client is participating in or receiving the care and services to be furnished by the Humane Officer under this Contract; however, the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by the County.

2. The Humane Officer agrees to at all times during the term of this Contract keep in force a liability insurance policy issued by a company authorized to do business in the State of Wisconsin and licensed by the Wisconsin Insurance Department. Upon the execution of this Contract, the Humane Officer will furnish the County with written verification of the existence of such insurance. In the event of any action, suit or proceedings against the County upon any matter herein indemnified against, the County shall, within five (5) working days, cause written notice thereof to be given to the Humane Officer by certified mail. Said insurance policy shall provide coverage of not less than $1,000,000.

XI. **Public Records Request**

Contractor shall maintain records in connection with this contract sufficient to meet the requirements of Wisconsin Public Records Law set forth in ss. 19.31 – 19.39 of the Wisconsin Statutes. Contractor shall assist County in complying with Public Records Requests pursuant to Wis. Stat. section 19.36(3).

XII. **Notices**

Any notice or other communication under this Contract shall be in writing and shall be deemed given upon receipt by a party at the address set forth below:

**Vilas County**

Public Health Department

302 W. Pine St

Eagle River, WI 54521

**Humane Officer**

Melissa Klessig

2950 State Hwy 70E

Eagle River, WI 54521

54521
XIII. **Entire Agreement.**

This Contract constitutes the entire agreement between the parties hereto and all prior and contemporaneous agreements, representations, negotiations, and understandings of the parties hereto, oral or written, are hereby superseded and merged herein.

XIV. **Term of Contract**

This Contract shall be in effect for one (1) year from the date of execution by both parties, and shall be automatically renewed for consecutive one (1) year terms unless either party gives written notice to the other party of its intent not to renew. Notice of non-renewal under this section must be provided to the other party at least 60 days prior to the expiration of the then current term.

Erv Teichmiller, Chairman
Vilas County Public Health Board

Melissa Klessig, Humane Officer
RESOLUTION 2014 - 57

Re: Support for a Second Circuit Court Judge for Vilas County

WHEREAS, the Director of State Courts of the Wisconsin Supreme Court has informed the Vilas County Board of Supervisors that the Vilas County Circuit Court caseload, based on the 2013 weighted caseload study, indicates a current need for two (2) judges in Vilas County; and

WHEREAS, Vilas County is currently authorized for one circuit court judge, while the rate of growth of case filings in Vilas County has consistently warranted two judges for at least the past 4 years; and

WHEREAS, the Director of State Courts has indicated to the Chief Judge of the Ninth Judicial District that it is anticipated that a bill will be introduced in the State Legislature to allocate additional judgeships; and

WHEREAS, Vilas County’s judge need has been identified one of the highest in the state; and

WHEREAS, an additional judgeship is in the best interests of the citizens of Vilas County in order to provide an effective and efficient judiciary.

NOW, THEREFORE BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that we hereby request the Director of State Courts to request the Wisconsin State Legislature to allocate a second judgeship for Vilas County.

BE IT FURTHER RESOLVED that Vilas County will support both space and personnel requirements as deemed necessary for support of a second circuit judge and as set forth in the attached fiscal impact statement.

SUBMITTED BY:
Personnel Committee
Edward Bluthardt, Chairman
Charles Hayes
Walt Maciag

SUBMITTED BY:
Finance & Budget Committee
Mark Rogacki, Chairman
Mary Kim Black
Erv Teichmiller
FISCAL COMMENT:  

☑ Included within Resolution  
☐ See Attached  
☐ Not applicable  

s/ Jason Hilger  
Finance Director

Finance Director Fiscal Comment – The total cost of what is being asked for has not been determined. It is likely that his request would require that additional space be added onto the Courthouse, with a cost that cannot be estimated at this date. Any new court offices and/or courtroom addition would also allow the opportunity to address long-standing circuit court and courthouse security issues.


Maximum staff anticipated is one courtroom clerk and one judicial assistant:

   Administrative Secretary A gross salary and benefits: $52,953.30 - $60,805.31  
   Judicial Assistant gross salary and benefits: $57,091.82 - $65,972.87

Court support grant of $116,616 will offset these additional costs.
Hi Judge Nielsen and Susan

I am following up on a request Susan made to Sara Ward Cassady regarding what Vilas County's court support payment would be if the county's judgeship increased from one to two judges.

The number we can provide you is an estimate only. The calculation of a multi-judge county's court support payment is based on a statutory formula that can change from year-to-year. The following assumptions were made when doing the requested calculation:

(1) There is no reduction to the court support payment appropriation. We are assuming full funding of this program rather than a 10% reduction as has been the case over the last three fiscal years. Please be aware that the legislature could increase or decrease the funding to this appropriation in the next biennium.

(2) There are no population changes to Vilas county. One of the formula's factors is a county's population.

(3) There are no changes to the statutory formula by the legislature.

(4) There are no significant changes to other counties' demographics or judgeships.

Using the above assumptions, Vilas county could receive $116,616 with 2 judgeships. Using the same assumptions, Vilas County would receive $52,275 with one judgeship so the county would realize an increase of $64,341 or a 123% increase.

Have a good weekend.

Pam

Pam Radloff
Deputy Director of State Courts
for Management Services
Phone: 608.266.8914
Email: pam.radloff@wicourts.gov
FAX: 608.261.8293
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**Workload per Judge & County Need Rank**

**based on Year End 2013 Weighted Caseload**

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WHEREAS, the attached amendments to the Town of Saint Germain Zoning Ordinance Chapter 1 were adopted as final by the St. Germain Town Board on the 25th day of August, 2014, after a public hearing that was held before the St. Germain Planning & Zoning Committee on the 3rd day of March, 2014; and

WHEREAS, the Vilas County Board of Supervisors must approve these amendments prior to them taking effect and Wis. Stat. §60.62(3) provides for such procedure; and

WHEREAS, the Vilas County Zoning & Planning Committee has reviewed these amendments for conformity with all applicable Vilas County Ordinances and recommends approval of the attached amendments.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the attached amendments to the Town of St. Germain Zoning Ordinance are approved pursuant to Wis. Stat. §60.62(3).

FISCAL COMMENT: SUBMITTED BY:
☑ Included within Resolution Zoning & Planning Committee
☑ See Attached
☑ Not applicable

_________________________________  ________________________________
Finance Director     Ken Anderson, Chair

H. R. REVIEW
☑ Approved
☑ Not applicable

_________________________________  ________________________________
Human Resources Director     Chuck Hayes, Vice-Chair

APPROVED AS TO FORM

_________________________________  ________________________________
Corporation Counsel     Carolyn Ritter

_________________________________  ________________________________
Corporation Counsel     Vernon Wiggenhauser
Changes to Town of St. Germain Zoning Ordinances
September 2013 - Revision D

SETBACKS, AND DIMENSIONAL AND SPECIAL REQUIREMENTS

1.15 SETBACKS

1. Waterfront Setbacks: Except as permitted by §59.692(1v), Wis. Stats., no structure or any portion thereof shall be constructed or placed within 75' of the Ordinary High Water Mark of navigable lake, river or flowage. As of January 4, 1986 the Town of St. Germain has adopted the Vilas County Shoreland Zoning Ordinance and any subsequent amendments.

2. Setbacks from Public Roads: Except as otherwise provided in this chapter, setbacks from all public roads shall be a minimum of 75'42" from the center line of such roads surveyed lot line. The center line point of measurement shall be from the existing road.

3. Side and Rear Lot Line Setbacks: Requirements for setbacks from the side and rear lot line are set forth in §§1.25 through §1.39 of this chapter for lots in each district classification except as noted below.
   a. Setbacks for Lots Less Than 1.5 Acres: The setbacks from a detached garage or detached accessory building, on a lot less than 1.5 acres in size, with a conforming dwelling or a legal non-conforming dwelling, shall be a minimum of 5' for both side and rear yard setbacks.
   b. Setbacks for Garage and/or Accessory Buildings on Vacant Lots Less Than 1.5 Acres: The setbacks from a garage or accessory building, on a vacant lot less than 1.5 acres in size, shall be a minimum of 15' for the side yard and a minimum of 40' for the rear yard.

4. Corner Lot Setbacks in Residential Districts: The side lot line setback from the public road on corner lots in low density, medium density and multi-family residential districts shall be a minimum of 27' from the surveyed lot line, 60' from the center line of the existing road.

5. Setbacks in Commercial Districts:
   a. Downtown Business District: Setbacks from State Highways 70 and 155 shall be the lesser of a minimum of 100' or the footprint of the present principal building from the center line of the existing road. Setbacks from a Town road shall be a minimum of zero feet from the surveyed lot line 33' from the center line for a distance of 250' from the center line of the State highway along the center line of the existing Town road.
   b. Community and Highway Business District: Setbacks from State Highways 70 and 155 shall be the lesser of a minimum of 75' or the footprint of the
present principal building from the center line of the existing road. Setbacks from a Town road shall be a minimum of 17’ from the surveyed lot line. 50’ from the center line.

1.17 MAXIMUM AREA LIMITATION FOR ACCESSORY BUILDINGS
No structure used as an accessory building shall be more than 1500 sq. ft. in area.
(1) On lots equal to or greater than 1.5 acres, accessory buildings shall have a maximum size of 1500 square feet in area.
(2) On lots less than 1.5 acres, accessory buildings shall have a maximum size of 672 square feet in area.

1.18 BUILDING HEIGHT LIMITATIONS
(1) Principal Building: 35 feet mean height.
(2) Accessory Building: 15 feet mean height.
(3) Garage: 25 feet mean height.
   a. On lots equal to or greater than 1.5 acres, the mean height for a garage is 25 feet.
   b. On lots less than 1.5 acres, the mean height for a garage is 15 feet.

1.19 VACANT LOT SPECIAL REQUIREMENTS
On lots less than 1.5 acres, only one garage allowed with a maximum size of 672 square feet in area.
RESOLUTION 2014 – 59

Re: County Aid Culverts – Boulder Junction and Conover

WHEREAS, culverts located on the roadways listed below and within the Town of Boulder Junction and the Town of Conover have been deemed a traffic hazard by the respective Town Boards and the Vilas County Highway Commissioner:

- High Pines Road – Town of Boulder Junction
- Deer Lake Road – Town of Conover
- Monheim Road – Town of Conover
- Muskrat Creek Road – Town of Conover

; and

WHEREAS, the Town Boards of Boulder Junction and Conover and the Vilas County Highway Commissioner have deemed it necessary to replace the culverts; and

WHEREAS, the Town Boards of Boulder Junction and Conover hereby submit the actual cost of replacing these culverts in the amount of $36,825.04; and

WHEREAS, pursuant to Wis. Stat. §82.08(3) SHARED COST, the Town and County shall each pay one-half of the cost of construction or repair.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the Vilas County Highway Department pay the amount of $18,412.52 to defray its share of such culvert repair, and charge it to the County Aid Bridge Fund.

FISCAL COMMENT:  

SUBMITTED BY:  
Vilas County Highway Committee

Finance Director  
Charles Rayala, Jr., Chair

H. R. REVIEW  

Alden Bauman

Human Resources Director  
Ronald De Bruyne

APPROVED AS TO FORM  
Vernon Wiggenhauser

Corporation Counsel  
Willy Otterpohl

Finance Director Fiscal Comment:  The payment and calculation are in accordance with WI Statute 82.08(3) as stated on Line 8.
7/16/2014

Jarred Maney  
Vilas County Road Commissioner  
PO Box 1568  
Eagle River, WI 54521

Dear Mr. Maney:

As you are aware we had to perform and emergency culvert replacement on High Pines Road in Boulder Junction. The culvert had totally collapsed and we had a true emergency on our hands as the residents beyond the culvert were isolated.

I am aware that Vilas County will fund 50% of culvert replacements (up to a 36" culvert). We attempted to locate a replacement 36" culvert but due to a culvert shortage were unable to find one. Thus, we decided to use 2 30" plastic culverts that were available.

The cost breakout for the project looks like this.

Pitlick and Wick Construction (includes the culverts) $16,889.00.  
Pitlick and Wick additional materials (recycle, rock, etc.) $1,511.09.  
Trapp Brothers (gravel, fill, etc.) $4,661.63.  
Our town crew hours $1,500.00.

Total Cost $24,561.72

Could you please let me know what forms, etc. I need to submit for reimbursement? If you have any questions or need additional information, please call me at 715-385-2802 or via my e-mail c.spencer@townofboulderjunction.org

Sincerely,

Charlie Spencer  
Boulder Junction Town Chairman  
Invoice Copies Attached
**TRAPP BROTHERS, INC.**  
P.O. BOX 440  
WOODRUFF, WISCONSIN 54568  
715-356-6222

**STATEMENT OF ACCOUNT**  
6/2/2014

---

**TOWN OF BOULDER JUNCTION**  
P.O. BOX 616  
BOULDER JUNCTION  
WISCONSIN 54512

THANK YOU FOR YOUR BUSINESS NEEDS IN 2013. YOUR PATRONAGE IS APPRECIATED. UNPAID BALANCE HAS A INTEREST RATE OF 1.5% MONTHLY.

Your Terms Are NET 30 DAYS

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<th>Job Id</th>
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<tr>
<td>5/22/2014</td>
<td>163949</td>
<td>4661.63</td>
<td>.00</td>
<td>4661.63</td>
<td>RIDGE LANE</td>
</tr>
</tbody>
</table>

GrassyCreek Turtle Pond (533677)

---

<table>
<thead>
<tr>
<th>Current</th>
<th>Over 1 Month</th>
<th>Over 2 Months</th>
<th>Over 3 Months</th>
<th>Over 4 Months</th>
<th>Total Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>4661.63</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>4661.63</td>
</tr>
</tbody>
</table>

THANK YOU FOR KEEPING YOUR ACCOUNT CURRENT
Bill To:
Town of Boulder Junction
Lois Smith Clerk
P. O. Box 616
Boulder Junction, WI 54512

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>23.36</td>
<td>TON</td>
<td>Recycle picked up.</td>
<td>16.00</td>
<td>373.76</td>
</tr>
<tr>
<td>23.27</td>
<td>TON</td>
<td>Breaker run picked up.</td>
<td>12.50</td>
<td>290.88</td>
</tr>
<tr>
<td>10.45</td>
<td>TON</td>
<td>Patch blacktop picked up.</td>
<td>81.00</td>
<td>846.45</td>
</tr>
</tbody>
</table>

Is this for Turtle Pond or New Building?

RECEIVED
MAY 30, 2014
TOWN OF BOULDER JUNCTION

Thank You For Your Business!

Subtotal: 1,511.09
Sales Tax: 0.00
Total Amount Due: 1,511.09

Terms: NET DUE IN 30 DAYS
Pitlik & Wick, Inc.
8075 County D
Eagle River, WI 54521
(715) 479-7488

INVOICE
Invoice No: 282
Date: 6/3/2014
Due Date: 7/3/2014

Cust. #: B00100
Job #: 14075
PO #: 

Bill To:
Town of Boulder Junction
Lois Smith Clerk
P.O. Box 616
Boulder Junction, WI 54512

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Unit</th>
<th>Description</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>101.50</td>
<td>HR</td>
<td>LABOR</td>
<td>60.00</td>
<td>6,090.00</td>
</tr>
<tr>
<td>14.00</td>
<td>HR</td>
<td>EXCAVATOR</td>
<td>80.00</td>
<td>1,120.00</td>
</tr>
<tr>
<td>2.00</td>
<td>HR</td>
<td>ROLLER</td>
<td>40.00</td>
<td>80.00</td>
</tr>
<tr>
<td>24.50</td>
<td>HR</td>
<td>QUAD AXLE DUMP TRUCK</td>
<td>46.00</td>
<td>1,127.00</td>
</tr>
<tr>
<td>7.50</td>
<td>HR</td>
<td>LOWBOY</td>
<td>50.00</td>
<td>375.00</td>
</tr>
<tr>
<td>7.50</td>
<td>HR</td>
<td>SKIDSTEER</td>
<td>30.00</td>
<td>225.00</td>
</tr>
<tr>
<td>121.00</td>
<td>TON</td>
<td>RECYCLE BLACKTOP</td>
<td>16.00</td>
<td>1,936.00</td>
</tr>
<tr>
<td>41.00</td>
<td>TON</td>
<td>MEDIUM RIPRAP</td>
<td>19.00</td>
<td>779.00</td>
</tr>
<tr>
<td>32.00</td>
<td>TON</td>
<td>BREAKER RUN STONE</td>
<td>11.00</td>
<td>352.00</td>
</tr>
<tr>
<td>100.00</td>
<td>LF</td>
<td>30 INCH HDPE CULVERT</td>
<td>32.25</td>
<td>3,225.00</td>
</tr>
<tr>
<td>2.00</td>
<td>EACH</td>
<td>COUPLERS</td>
<td>90.00</td>
<td>180.00</td>
</tr>
<tr>
<td>4.00</td>
<td>EACH</td>
<td>36 INCH METAL ENDWALLS</td>
<td>350.00</td>
<td>1,400.00</td>
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</table>

Turtle Pond (53307.7)

Thank You For Your Business!

<table>
<thead>
<tr>
<th></th>
<th>Subtotal:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax:</td>
<td>0.00</td>
</tr>
<tr>
<td>Total Amount Due:</td>
<td>16,889.00</td>
</tr>
</tbody>
</table>

Terms: NET DUE IN 30 DAYS
Town of Conover

4665 Co. Road K East - P. O. Box 115 Conover WI 54519-0115
Tel/Fax: 715-479-8688  www.townofconover.com

FEIN: 39-1089878

TO  Vilas County Highway Department
    P.O. Box 1568
    Eagle River, WI 54521

    Culvert Aid applied for in accordance with WS 81:38
    Culvert collapsed – Monheim
    and Twin Lake Road.

<table>
<thead>
<tr>
<th>SALESPERSON JOB</th>
<th>SHIPPING METHOD</th>
<th>SHIPPING TERMS</th>
<th>DELIVERY DATE</th>
<th>PAYMENT TERMS</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>QTY</td>
<td>ITEM #</td>
<td>DESCRIPTION</td>
<td>UNIT PRICE</td>
<td>LINE TOTAL</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td>5 hrs</td>
<td>Ford Back Hoe</td>
<td>70.00</td>
<td>350.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 hrs</td>
<td>Komatsu Loader</td>
<td>55.00</td>
<td>110.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 hrs</td>
<td>2004 IHC Tandem Truck</td>
<td>65.00</td>
<td>260.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>14 hrs</td>
<td>2001 Dodge Truck &amp; Trailer</td>
<td>35.00</td>
<td>490.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 hrs</td>
<td>LS 190 Skid Steer</td>
<td>50.00</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>Materials</td>
<td>30 Yds</td>
<td>Gravel</td>
<td>5.76</td>
<td>172.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>36' x 40'</td>
<td>Plastic Culvert</td>
<td>1,383.60</td>
<td>1,383.60</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Coupling</td>
<td>111.67</td>
<td>111.67</td>
<td></td>
</tr>
<tr>
<td></td>
<td>18' x 40'</td>
<td>Plastic Culvert</td>
<td>514.08</td>
<td>514.08</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Coupling</td>
<td>24.81</td>
<td>24.81</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Barnekow</td>
<td>19.22</td>
<td>230.64</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Martinson</td>
<td>20.22</td>
<td>283.08</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Boehm</td>
<td>19.22</td>
<td>115.32</td>
<td></td>
</tr>
</tbody>
</table>

Make check payable to the Town of Conover

Grand Total: $4,246.00

Vilas County Share: $2,123.00

3731.92 = 1865.96
Town of Conover
4665 Co. Road K East - P. O. Box 115 Conover WI 54519-0115
Tel/Fax: 715-479-8688 www.townofconover.com

TO  Vilas County Highway Department
   PO Box 1568
   Eagle River WI 54521

Culvert Aid applied for in accordance with WS 81:38
Culvert washed out – Muskrat Creek Road.

<table>
<thead>
<tr>
<th>QTY</th>
<th>ITEM #</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>PAYMENT TERMS</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.5 hrs</td>
<td></td>
<td>Ford Back Hoe</td>
<td>70.00</td>
<td></td>
<td>875.00</td>
</tr>
<tr>
<td>20 hrs</td>
<td></td>
<td>Komatsu Loader</td>
<td>55</td>
<td></td>
<td>1,100.00</td>
</tr>
<tr>
<td>2 hrs</td>
<td></td>
<td>2004 IHC Tandem Truck</td>
<td>65</td>
<td></td>
<td>130.00</td>
</tr>
<tr>
<td>4 hrs</td>
<td></td>
<td>2001 Dodge Truck &amp; Trailer</td>
<td>35</td>
<td></td>
<td>140.00</td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>John Deere Loader</td>
<td>55</td>
<td></td>
<td>440.00</td>
</tr>
<tr>
<td>48” x 20”</td>
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<td>3 Culverts</td>
<td>1,131.60</td>
<td></td>
<td>3,394.80</td>
</tr>
<tr>
<td>6” x 3/8</td>
<td></td>
<td>8 Bolts &amp; nuts</td>
<td>8.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22 hrs</td>
<td></td>
<td>Martinson</td>
<td>20.22</td>
<td></td>
<td>444.84</td>
</tr>
<tr>
<td>20 hrs</td>
<td></td>
<td>Barnekow</td>
<td>19.22</td>
<td></td>
<td>384.40</td>
</tr>
<tr>
<td>10 hrs</td>
<td></td>
<td>Boehm</td>
<td>19.22</td>
<td></td>
<td>192.20</td>
</tr>
</tbody>
</table>

Make check payable to the Town of Conover

Grand Total $7,109.94

1/3 cost paid by Vilas County Highway Dept.
1/3 cost paid by Conover Sno-buddies
1/3 cost paid by Town of Conover

1/3 Vilas County Share $2,369.98
**INVOICE**

Town of Conover

4665 Co. Road K East - P. O. Box 115, Conover WI 54519-0115
Tel/Fax: 715-479-8688  www.townofconover.com

TO  Vilas County Highway Department
P.O. Box 1568
Eagle River, WI 54521

Culvert Aid applied for in accordance with WS 81:38
Culvert Frozen - Deer Lake Road.

<table>
<thead>
<tr>
<th>QTY</th>
<th>ITEM #</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>PAYMENT TERMS</th>
<th>DUE DATE</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 hrs</td>
<td>Ford Back Hoe</td>
<td></td>
<td>70.00</td>
<td></td>
<td></td>
<td>840.00</td>
</tr>
<tr>
<td>8 hrs</td>
<td>Komatsu Loader</td>
<td></td>
<td>55.00</td>
<td></td>
<td></td>
<td>440.00</td>
</tr>
<tr>
<td>6 hrs</td>
<td>2004 IHC Tandem Dump Truck</td>
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<td>65.00</td>
<td></td>
<td></td>
<td>390.00</td>
</tr>
<tr>
<td>2 hrs</td>
<td>1994 Ford L Roll Back</td>
<td></td>
<td>45.00</td>
<td></td>
<td></td>
<td>90.00</td>
</tr>
<tr>
<td>36&quot; x 30'</td>
<td>Culvert</td>
<td></td>
<td>1,037.70</td>
<td></td>
<td></td>
<td>1,037.70</td>
</tr>
<tr>
<td>30 yds</td>
<td>Gravel</td>
<td></td>
<td>5.76</td>
<td></td>
<td></td>
<td>172.80</td>
</tr>
<tr>
<td>14 hrs</td>
<td>Martinson</td>
<td></td>
<td>20.22</td>
<td></td>
<td></td>
<td>283.08</td>
</tr>
<tr>
<td>14 hrs</td>
<td>Barnekow, John</td>
<td></td>
<td>19.22</td>
<td></td>
<td></td>
<td>269.08</td>
</tr>
<tr>
<td>14 hrs</td>
<td>Barnekow, Jeff</td>
<td></td>
<td>19.22</td>
<td></td>
<td></td>
<td>269.08</td>
</tr>
</tbody>
</table>

Make check payable to the Town of Conover

Grand Total $3,791.74

Vilas County Share $1,895.87
RESOLUTION 2014 - 60

Re: Plan of Public Participation for the Farmland Preservation Plan

WHEREAS, Vilas County is required to prepare and adopt a Farmland Preservation Plan as outlined in Wis. Stat. §91.10; and

WHEREAS, Vilas County Land and Water Conservation Department staff, in cooperation with staff from the North Central Regional Planning Commission, are currently developing the County’s Farmland Preservation plan; and

WHEREAS, the County recognizes the need to encourage and engage the general public to participate in the development of a sound plan; and

WHEREAS, it is necessary for the County Board of Supervisors to approve a “Public Participation Plan” (attached) to formally involve the public in the Farmland Preservation planning process by providing open discussion, communication programs, information services, public meetings for which advance notice has been provided, and at least one public hearing.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that, we approve and authorize the attached Public Participation Plan as attached.

BE IT FURTHER RESOLVED that the Land and Water Conservation Committee / Department will meet any obligations set forth in the Public Participation Plan.

FISCAL COMMENT:
☑ Included within Resolution
☐ See Attached
☐ Not applicable

SUBMITTED BY:
Land & Water Conservation Committee

________________________________
Wally Beversdorf, Chair

H. R. REVIEW
☐ Approved
☑ Not applicable

________________________________
Art Kunde

Human Resources Director

________________________________
Mary Kim Black

APPROVED AS TO FORM

________________________________
Kim Simac

Corporation Counsel

________________________________
Paul Hennes
I. Background

The County recognizes the need to engage the public in the planning process. Therefore, this Public Participation Plan sets forth the techniques Vilas County will use to provide an interactive dialogue opportunity between citizens, local decision makers, staff, and the NCWRPC.

The creation of the Public Participation Plan is a task required under Wisconsin’s Farmland Preservation Plan development legislation (§91.10(3) Wis. Stats.).

The Farmland Preservation Plan must be adopted under the same procedures required for adopting Comprehensive Plans (§66.1001(4) Wis. Stats.).

II. Objectives

The following is a list of objectives for the Public Participation Plan:

- Inform residents and landowners of the importance of creating the Vilas County Farmland Preservation Plan.

- Request input from residents and land owners to represent the agricultural and forestry interests in Vilas County.

- Provide the public with a variety of opportunities to share their input with the Vilas County Land and Water Conservation Committee, so that it may be carefully considered and incorporated into the farmland preservation planning process.

- Provide public access to all Vilas County Farmland Preservation Plan chapters and maps created throughout the planning process.
III. Techniques

The public participation plan for the Vilas County Farmland Preservation planning process will incorporate the following techniques:

1. All meetings for the farmland preservation planning process will be posted, open to the public, and will include time for public comment.

2. NCWRPC will create and maintain a web page on the Internet for the Vilas County Farmland Preservation Plan. The chapters and maps created will be posted to this web page throughout the planning process.

3. Vilas County Farmland Preservation Plan meeting handouts will be maintained by Land and Water Conservation Department staff, and available for review by the public in the Land and Water Conservation Department offices in the Courthouse.

4. Vilas County will distribute digital copies of the draft Vilas County Farmland Preservation Plan to all Vilas County towns, and provide a notice of where to find the draft plan to all governments adjacent to Vilas County.

5. The adopted Vilas County Farmland Preservation Plan will be available in the Land and Water Conservation Department, the Olson Memorial Library, and on the Vilas County Farmland Preservation Plan web page.

6. The Land and Water Conservation Department will provide regular reports to the Land and Water Conservation Committee.

7. The Land and Water Conservation Committee will hold a public hearing on the Vilas County Farmland Preservation Plan after the Land and Water Conservation Committee adopts a resolution recommending adoption of the Vilas County Farmland Preservation Plan by the Vilas County Board.
RESOLUTION 2014 - 61

Re: Sizeable Appropriation - Vilas County Justice Center Camera Upgrade

WHEREAS, the Vilas County Sheriff has identified the need to upgrade the security camera system at the Vilas County Justice Center by replacing 86 analog cameras with new Axis IP P33 Series high definition cameras, which includes the electrical installation and CAT 6 cabling for the new cameras and reduces the cost of a head end upgrade to replace 3 DVR’s; and

WHEREAS, upgrading the current server and associated hardware from the existing Pelco/Integral Technologies server to the existing Virtual Server provided by Vilas County is in the best interest of Vilas County, as the current system is antiquated and not all recording components are in proper working condition; and

WHEREAS, the Vilas County Sheriff’s Office has an existing service contract with Simplex Grinnell, enabling the use of existing equipment that is in good working order and allowing full integration of future projects such as the control panel upgrade; and

WHEREAS, the project includes three new HP workstations at Dispatch, POD and Master Control which will control new high definition monitors in each area in which dispatch will retain the existing Vizio 42” monitors and no new monitors will be added; and

WHEREAS, the existing (4) XMUX switchers, (2) Phillips switchers and (1) Intergral Technologies server will be replaced, while the existing Nexsan ATAboy storage array and the rack holding these existing switchers for the new network switches will be reused; and

WHEREAS, the Dispatch, POD and Master Control workstations can connect up to 4, 4 and 8 monitors respectively; and

WHEREAS, four (4) 24-port POE switches have to be added to the project; and

WHEREAS, the net cost for this upgrade is as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camera Upgrade:</td>
<td>$83,521.00</td>
</tr>
<tr>
<td>Setup Labor:</td>
<td>$18,606.00</td>
</tr>
<tr>
<td>Camera Install:</td>
<td>$58,829.00</td>
</tr>
<tr>
<td>Workstations &amp; Monitors:</td>
<td>$19,154.00</td>
</tr>
<tr>
<td>POE Switches:</td>
<td>$10,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$190,105.00</strong></td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 26th day of September, 2014 that the purchase of the Vilas County Justice Center Camera Upgrade from Simplex Grinnell shall be included in the proposed 2015 budget as a capital outlay.
BE IT FURTHER RESOLVED that this 2015 appropriation is contingent upon full Board approval at the October 2014 County Board Budget meeting.

<table>
<thead>
<tr>
<th>FISCAL COMMENT:</th>
<th>SUBMITTED BY:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Included within Resolution</td>
<td>Law Enforcement &amp; Emergency Management Committee</td>
</tr>
<tr>
<td>☒ See Attached</td>
<td></td>
</tr>
<tr>
<td>☐ Not applicable</td>
<td></td>
</tr>
</tbody>
</table>

Finance Director

H. R. REVIEW

☐ Approved

☒ Not applicable

Human Resources Director

APPROVED AS TO FORM

☐ Not applicable

☐ Approved

Corporation Counsel

Finance Director Fiscal Comment: I cannot comment on the necessity of the upgrade or the options which may or may not be available. Public safety is a huge concern and one that should not be taken lightly; however, Vilas County contributes a very large share of tax levy to fund public safety. There have been other recent resolutions put forth for new autos, a transport van and other items yet which may be forthcoming which will require additional funding. As you debate this resolution, I only caution you that the likely source of payment will either be use of unassigned fund balance or through borrowing, so be prepared to use one or the other if you approve this and other such expenditures.
WHEREAS, the Vilas County Sheriff has identified the need to purchase three (3) new patrol vehicles to allow the Sheriff’s Office to adequately perform its duties. These three vehicles will replace three vehicles within the fleet that have high mileage in 2015; and

WHEREAS, the State of Wisconsin has awarded Ewald Automotive Group, LLC the State Bid pricing for the 2015 Dodge Charger Police Package patrol vehicles and 2015 Ford Explorer Utility Police Interceptor patrol vehicles; and

WHEREAS, the Sheriff recommends the purchase of one (1) 2015 Dodge Charger AWD at $26,000.00 per vehicle, and two (2) 2015 Ford Explorer Utility Police Interceptor AWD at $27,057.00 per vehicle including delivery, for a total cost $80,114.00; and

WHEREAS, the Vilas County Law Enforcement and Emergency Management Committee recommends approval of the purchase of one (1) 2015 Dodge Charger Police Package patrol vehicle and two (2) 2015 Ford Explorer Utility Police Interceptor patrol vehicles from Ewald Automotive Group, LLC under the current State of Wisconsin Bid for a total cost $80,114.00; and

WHEREAS, this resolution shall be presented to the County Board at the September meeting in order to include said appropriations in the proposed FY2015 budget of the Sheriff’s Office; and

WHEREAS, the Sheriff has agreed to compromise for FY2015 concerning the patrol fleet. This is a reduction in the number of patrol vehicles purchased in a regular fleet management rotation.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the Sheriff is authorized to order three (3) new patrol vehicles from Ewald Automotive Group before the October 31, 2014 deadline, at current state bid price not to exceed $80,114.00, to be paid from the FY2015 budget.

BE IT FURTHER RESOLVED that this 2015 appropriation is contingent upon full Board approval at the October 2014 County Board of Supervisors Budget meeting.

FISCAL COMMENT:
☒ Included within Resolution
☒ See Attached
☐ Not applicable

SUBMITTED BY:
Law Enforcement and Emergency Management Committee

Jerry Burkett, Chair

Ed Bluthardt, Vice Chairman

Human Resources Review
☒ Approved
☐ Not applicable

Mary Kim Black
Finance Director Fiscal Comment – Upon review of the mileage logs of the automobiles currently in use by the Sheriff’s Department, it appears reasonable to support the purchase of 3 new automobiles.
RESOLUTION 2014 - 63

Re:  Reinstating One Full Time Law Enforcement Clerk from One Part-time Law Enforcement Clerk

WHEREAS, in 2013 the Sheriff’s Office records division had been reduced from four law enforcement clerks to two due to a resignation and a retirement. The Vilas County Sheriff’s Office received authorization to replace a vacant full time law enforcement clerk in 2013 with a part-time law enforcement clerk due to workload in the records division. The Finance Committee and Personnel Committee asked the Sheriff to try and do the best that we could with two and a half law enforcement clerks; and

WHEREAS, the workload has increased with reduced staffing for 2014. This has created an increase in overtime for the records division to stay current with the daily workload. The Sheriff’s Office has been trying to stay current with the records division duties and we believe that it will be more efficient to reinstate a full time position from the part-time position moving forward; and

WHEREAS, the adjustment cost to reinstate a full time position from the part-time position in FY2015 is $16,650.40 in wages and $24,062.18 in fringe benefits for a total added adjustment of $40,712.59. The total full-time law enforcement clerk 2015 wages will be $33,300.80 and total fringe benefits will be $26,513.13, for a total wages and benefits of $59,813.93; and

WHEREAS, this resolution shall be presented to the County Board at the September meeting in order to include said appropriations in the proposed FY2015 budget of the Sheriff’s Office; and

WHEREAS, a three-fourths (3/4) majority vote of the Board of Supervisors is necessary for reinstating this position to full time in the Sheriff’s Office.

NOW, THEREFORE BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the part-time law enforcement clerk position be reinstated to full time status January 1, 2015, and the full-time wages and benefits of $59,813.93 be included in the FY2015 budget for the Sheriff’s Office.

BE IT FURTHER RESOLVED that this 2015 appropriation is contingent upon full Board approval at the October 2014 County Board of Supervisors Budget meeting.
HR Manager comment:
I approve the resolution on the basis that this will increase the level of services and completion of work without overtime which is a cost savings to the County.
Overtime Records Division

2011 (5 Full time LECs) 127 hours
2012 (5 Full time LECs) 77.25 hours
2013 (2.5 LECs) 624.75 hours
2014 (2.5 LECs) through Aug 1 558.50 hours 558 x $16.73(1.5) = $14,003.01

5 months remaining could be approximately 400 hours more in 2014.
400 x $16.73(1.5) = $10,038.00

2014 = approximately 24,041.00 total wages (OT in Records Division)

Fiscal Impact for Full-Time Law Enforcement Clerk Position FY2015

<table>
<thead>
<tr>
<th>Fiscal Impact</th>
<th>Annual Wages</th>
<th>Social Security</th>
<th>Health Ins.</th>
<th>Short/Long Term Disability</th>
<th>Workers Comp.</th>
<th>Total Fringe Benefits</th>
<th>Total Wages &amp; Fringes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part-time</td>
<td>$16,650.40</td>
<td>$1,273.76</td>
<td>$1,132.23</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$44.96</td>
<td>$2,450.95 $19,101.35</td>
</tr>
<tr>
<td>Adjustment</td>
<td>$16,650.40</td>
<td>$1,273.76</td>
<td>$1,132.23</td>
<td>$21,356.00</td>
<td>$255.24</td>
<td>$44.96</td>
<td>$24,062.18 $40,712.58</td>
</tr>
<tr>
<td>Full-time</td>
<td>$33,300.80</td>
<td>$2,547.51</td>
<td>$2,264.45</td>
<td>$21,356.00</td>
<td>$255.24</td>
<td>$89.91</td>
<td>$26,513.13 $59,813.93</td>
</tr>
</tbody>
</table>

POSITION DESCRIPTION
VILAS COUNTY

**SECTION I: GENERAL INFORMATION**

**Position Title:** LAW ENFORCEMENT CLERK

**Department:** Sheriff

**Immediate Supervisor’s Position Title:** Chief Deputy

**FLSA Status/Pay Classification Code:** Non-Exempt

**Original Description Date:** October 2010

**Revised Date:** August 2013

**Oversight Committee:** Law Enforcement Committee

**Approved Date:**

**Approved by:** Personnel Committee

**Approved Date:**

**Job Summary:**
This position is responsible for coordinating the Sheriff’s Office clerical operations and procedures in order to ensure organizational effectiveness and efficiency. The Law Enforcement Clerk reports to the Sheriff and Chief Deputy.

**SECTION II: ESSENTIAL DUTIES AND RESPONSIBILITIES:**
1. Coordinates with the Sheriff and Chief Deputy in staff development/training programs.
3. Implements office policies and procedures.
4. Organizes office operations. Oversees data entry policies and procedures in the Law Enforcement (Spillman Technologies) records management system (RMS). Manage civil process received by the Sheriff’s Office.
5. Oversees and completes monthly NIBR reporting for accuracy and completeness.
6. Manages department attendance records and tracks all employee leave. Controls correspondences and manages all record requests for the Sheriff’s Office.
7. Complies with auditing procedures and supplies audit firm with requested documentation.
8. Liaises with other agencies, organizations, and groups.
9. Maintains office equipment.
10. Ensures all monies are collected, recorded and deposited to the County Treasurer as required.
11. Maintains office records by reviewing public record requests, and ensuring their timely completion.
12. Maintains filing systems and ensures filings are up to date.
13. Ensures protection and security of files and records, including effective transfers and retention of such.
14. Maintains office efficiency by planning and implementing office systems, layout and equipment procurement.
15. Maintains supply inventory.
16. All other duties as assigned.

SECTION III: WORK REQUIREMENTS AND CHARACTERISTICS:

A. Education/Knowledge:

<table>
<thead>
<tr>
<th>Education Level</th>
<th>Required</th>
<th>Preferred</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School Diploma or Equivalent</td>
<td>☒</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>2 Year College Degree</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>4 Year College Degree</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Other: _________________________________</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

B. Licensure/Certification:

<table>
<thead>
<tr>
<th>Required</th>
<th>Preferred</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
<td>☒</td>
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</table>

C. Required Work Experience:

<table>
<thead>
<tr>
<th>In addition to Education/Licensure</th>
<th>Instead of Education/Licensure</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Prior law enforcement experience preferred.

SECTION IV: ESSENTIAL SKILLS REQUIRED TO PERFORM POSITION:

- Knowledge of office functions, law records, and requests for Public Record information.
- Basic record keeping and bookkeeping experience.
- Ability to maintain a high level of accuracy in preparing and entering information.
- Ability to maintain strict confidentiality in all department matters.
- Demonstrated analytical, problem solving skills, and decision making skills.
- Ability to work independently (without constant supervision and specific assignment) and cooperatively with others, and to work in a stressful and adversarial environment.
- Ability to compile, analyze, record and assemble data and information in a meaningful and effective manner.
- Must be proficient in, and display: organization, prioritization, written and interpersonal
communication, moderately difficult math skills, and knowledge and use of contemporary office procedures and equipment (including Spillman record system).

- Possess strong character traits, including being honest and trustworthy, respectful, having awareness and sensitivity for cultural diversity and being flexible.

SECTION V: RESPONSIBILITY FOR SUPERVISION OVER THE FOLLOWING POSITIONS:

<table>
<thead>
<tr>
<th>Titles of Positions Supervised:</th>
<th># of Employees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

SECTION VI: JOB DESCRIPTION APPROVAL:
This position description reflects an accurate and complete description of the duties and responsibilities assigned to the position:

<table>
<thead>
<tr>
<th>Employee Signature:</th>
<th>Date:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Supervisor Signature:</th>
<th>Date:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Human Resources Signature:</th>
<th>Date:</th>
</tr>
</thead>
</table>

VILAS COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

This position description is intended to describe the general nature and level of work being performed by the person assigned to this job. It is not intended to be an exhaustive list of all responsibilities, duties and a skill required of the person so classified and may be subject to change by the County without notice.
RESOLUTION 2014 - 64

Re: Amendment of Standing Rules for Vilas County

WHEREAS, the Extension, Education & Community Development Committee and the Economic Development Committee met in joint session on August 19, 2014 and took joint action to recommend that the Extension, Education & Community Development Committee and the Economic Development Committee be combined, and that the Standing Rules & Committee Duties governing the two committees be amended accordingly as follows; and

Standing Rules below as currently in force

III. ECONOMIC DEVELOPMENT
1. It shall oversee all economic development issues affecting Vilas County and make appropriate recommendations to the County Board.

V. EXTENSION EDUCATION AND COMMUNITY DEVELOPMENT
1. It shall perform duties as prescribed by the County Board and §59.56, Wisconsin Statutes. Pursuant to these statutes, this Committee shall sign contracts and hire University faculty and academic staff in conjunction with the University of Wisconsin-Extension.
2. It shall promote economic and resource development, youth development, and family living education in the County.
3. It shall cooperate with all federal, state and local agencies and officials in establishing any long range planning programs.

Standing Rules below as proposed to be amended
EXTENSION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
1. This committee shall be comprised of 7 County Board members appointed by the County Board Chairperson.
2. It shall perform duties as prescribed by the County Board and §59.56, Wisconsin Statutes. Pursuant to these statutes, this Committee shall sign contracts and hire University faculty and academic staff in conjunction with the University of Wisconsin-Extension.
3. It shall cooperate with all federal, state and local agencies and officials in establishing any educational and/or economic development related long range planning programs in Vilas County.
4. It shall promote economic and resource development, youth development, and family living education in the County, and shall oversee all such issues affecting Vilas County and make appropriate recommendations to the County Board.
5. The UW-Extension department shall report to this committee.
6. Vilas County Economic Development Corporation shall advise this committee on any Economic Development issues.

WHEREAS, the Legislative and Judicial Committee recommends the adoption of the proposed amendments to the Standing Rules and Committee Duties, and;

WHEREAS, a two-thirds (2/3) vote of the Board of Supervisors is necessary to amend the Standing Rules and Committee Duties.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the changes to the Standing Rules and Committee Duties as set forth be adopted effective immediately.

BE IT FURTHER RESOLVED, that any resolutions adopted by the County Board in the past governing the subject matter of this resolution are hereby rescinded and repealed.
FISCAL COMMENT
☐ Included within Resolution
☒ Not applicable

Finance Director

APPROVED AS TO FORM

s/ Martha Milanowski
Corporation Counsel

HR REVIEW
☐ Approved
☒ Not applicable

Human Resources Director

SUBMITTED BY:
Legislative & Judicial Committee

Mark Rogacki, Chair

Rocco Caffarella

Walt Maciag

Carolyn Ritter

Erv Teichmiller
RESOLUTION 2014 - 65

Re: Amendment of Standing Rules for Vilas County

WHEREAS, the Finance & Budget Committee has re-evaluated the Standing Rules as pertains to certain budgeting and purchasing policies and the Committee Duties governing the Finance & Budget Committee in force at the present, and deems it necessary to further revise them as follows:

THE DUTIES OF VILAS COUNTY COMMITTEES

5a. Any department, committee (or individual Board member) which desires to propose any new expenditure in a subsequent year budget in excess of $5,000, shall first submit the proposed expenditure to the Finance Director and the Finance & Budget Committee, in order that the proposed expenditure may be included in all budget deliberations. New projects or major improvements to existing services, equipment or facilities which would require sizeable appropriations and thus have a major effect on the budget for the following year, shall present these by resolution to the County Board at the September meeting in order to include said appropriations in their proposed budget. “Sizeable appropriation” shall mean any amount equal to or greater than 10% of a department’s annual budget or $20,000, whichever is less.

5b. Upon inclusion in the approved County budget all expenditures, purchases and projects may be entered into without additional County Board approval, unless the purpose has changed or the cost has increased. In that case additional approval will be required from the Finance & Budget Committee. Except for the Highway Department, no committee (except the Forestry, Recreation and Land Committee and the Law Enforcement Committee, which have a $15,000 limit) shall enter into any commitment or contract requiring expenditure of County funds in amounts exceeding $10,000 without first having County Board approval.

5c. All committees and departments shall prepare preliminary budgets and submit them to the Finance Director by the date set annually by the Finance & Budget Committee. The Finance & Budget Committee will prepare a proposed budget for all committees and departments not meeting the stated deadline.

FINANCE AND BUDGET

8. 1. It shall supervise all financial matters of the County for the purposes of keeping expenditures under control and within the budget adopted by the County Board.

9. 2. It shall establish and administer financial policy and processes in conformity with established and recognized fiscal procedures.

3. All committees shall prepare preliminary budgets and turn them in to the Finance Director by the date set annually by the Finance and Budget Committee, but no later than June 30th of each year. The Finance and Budget committee will prepare a proposed budget for all committees and departments not meeting the above deadline.

1. 3. It shall be the duty of this committee to draft or have submitted to it, all resolutions for non-budgeted expenditures of money and make recommendations thereon to the Board.

4. It shall meet monthly to review the financial report and audit bills filed with the Finance Department.

2-4. The County Board delegates to this committee pursuant to §66.0603, Wisconsin Statutes, the authority to temporarily invest any unused county funds and to arrange for the safekeeping, sale, reinvestment or redemption of securities as they may deem proper.

5. Unless directed otherwise by specific County Board Resolution, it may transfer funds between budgeted items of an individual county office or department, but only if such budgeted items have been separately appropriated, and only if first approved by the appropriate committee.

6. It shall act upon and verify all demands for the Cancellation of Illegal Tax Certificates and Deeds and related matters and then submit their actions to the County Board for approval.

7. It shall check the sufficiency of the sureties of all bonds of County officials and employees as set forth in §59.21(2), Wisconsin Statutes, and report to the County Board their action thereon on a yearly basis.
The Finance Director shall report to this Committee.

It shall be the oversight committee for the Clerk of Court, Coroner, County Clerk, District Attorney, Register of Deeds, Surveyor, and Treasurer’s Offices.

and;

WHEREAS, the Legislative and Judicial Committee recommends the adoption of the proposed amendments to the Standing Rules and Committee Duties, and;

WHEREAS, a two-thirds (2/3) vote of the Board of Supervisors is necessary to amend the Standing Rules.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the changes to the Standing Rules and Committee Duties set forth above be adopted effective immediately.

BE IT FURTHER RESOLVED, that any resolutions adopted by the County Board in the past governing the subject matter of this resolution are hereby rescinded and repealed.

SUBMITTED BY:

Legislative & Judicial Committee

Mark Rogacki, Chair

Rocco Caffarella

Walt Maciag

Carolyn Ritter

Erv Teichmiller

FISCAL COMMENT

☐ Included within Resolution
☒ Not applicable

s/ Jason Hilger
Finance Director

HR REVIEW

☐ Approved
☒ Not applicable

Human Resources Director

APPROVED AS TO FORM

s/ Martha Milanowski
Corporation Counsel
RESOLUTION 2014 - 66

Re: Budget Amendment – UW Extension

WHEREAS, the UW Extension has been authorized to make grants available to Vilas County; and

WHEREAS, the UW Extension has increased funding to the Vilas County UW Extension for programs and services; and

WHEREAS, the Vilas County UW Extension Committee recommends that the 2014 budget be amended to allow for the increased revenue and to authorize a corresponding increase in expenditures as shown below:

<table>
<thead>
<tr>
<th>Revenue or Expense</th>
<th>Line Item Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>100.31.48319</td>
<td>Digital Leader Grant</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Expense</td>
<td>100.31.55620.0330</td>
<td>Comm. Res Agent-Travel</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Expense</td>
<td>100.31.55620.0209</td>
<td>Community Resource Agent</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the 2014 budget is amended by the amount of the funds to be received, and the Finance Director is instructed to record such information in the official books of the County for the year ending December 31, 2014.

BE IT FURTHER RESOLVED that the County Clerk is instructed to publish a Class 1 notice within 10 days of these amendments informing the public of these particular changes.

FISCAL COMMENT:
X Included within Resolution
X See Attached
☐ Not applicable
s/ Jason Hilger
Finance Director

SUBMITTED BY:
UW Extension Committee

Chuck Hayes, Chair

H. R. REVIEW
☐ Approved
☒ Not applicable

Human Resources Director

Carolyn Ritter

APPROVED AS TO FORM
s/ Martha Milanowski
Corporation Counsel

Kim Simac

Racquel Zortman-Bell
Finance Director Fiscal Comment: The grant will allow our local UW-Extension agent to conduct additional efforts to promote broadband communication in Vilas County and will provide for additional salary for his efforts. It should be noted there is no impact to the levy. I think this resolution and grant is a win/win for Vilas County and our UW-Extension agent.
RESOLUTION 2014 - 67

Re: Budget Amendment – Commission on Aging

WHEREAS, the Greater Wisconsin Agency on Aging Resources, GWAAR, has been authorized to make funds available to the Vilas County Commission on Aging through Title III Grants; and

WHEREAS, the Agency has allocated to Vilas County an increase of $84.00 for Nutrition Services Incentive Program (NSIP); and

WHEREAS, the Vilas County Commission on Aging recommends that the 2014 budget be amended to allow for the increase in revenue and to authorize a corresponding increase in expenditures as shown below:

<table>
<thead>
<tr>
<th>Revenue or Expense</th>
<th>Line Item Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>260.51.43544</td>
<td>Aging, USDA C1 (Fed)</td>
<td>$84.00</td>
</tr>
<tr>
<td>Expense</td>
<td>260.51.54612.0906</td>
<td>USDA-C1</td>
<td>$84.00</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014 that the 2014 budget is amended by the amount of the funds received, and the Finance Director is directed to record such information in the official books of the County for the year ending December 31, 2014.

BE IT FURTHER RESOLVED that the County Clerk is instructed to publish a Class 1 notice within 10 days of these amendments informing the public of these particular changes.

FISCAL COMMENT: SUBMITTED BY:
☑ Included within Resolution Vilas County Supervisor
☐ See Attached
☐ Not applicable

Mary Kim Black

Finance Director

H. R. REVIEW
☐ Approved
☒ Not applicable

Human Resources Director

APPROVED AS TO FORM

Corporation Counsel
Re: Authorization to Lease/Purchase Equipment for Highway Department

WHEREAS, the Vilas County Highway Department has indicated the need to lease/purchase two (2) new wheel loaders and one (1) new backhoe loader in the year 2015 to allow the Highway Department to perform its duties adequately; and

WHEREAS, the Vilas County Highway Department received and accepted a proposal from Fabco Equipment Company for $414,900.00 for two (2) new Caterpillar wheel loaders and one (1) new Caterpillar backhoe loader; and

WHEREAS, the term of the lease will be for 12 months with the purchase occurring in 2015 and charged to Highway Department account 200.18510 and paid from the pooled cash account 200.11101; and

WHEREAS, the Vilas County Highway Department deems that it would be cost effective to trade in equipment not being utilized for necessary equipment to perform its duties efficiently; and

WHEREAS, the total cost of the above lease/purchase will be offset by the following trade-ins totaling $201,000.00: $62,000.00 for two (2) John Deere Loaders, $59,000.00 for one (1) Caterpillar Loader, $36,000.00 for one (1) Volvo Excavator, $16,500.00 for one (1) Case Dozer, $21,000.00 for one (1) Cedar Rapids Paver and $6,500.00 for one (1) Dresser Roller.

NOW, THEREFORE, BE IT RESOLVED by the Vilas County Board of Supervisors in session this 23rd day of September, 2014, that the Vilas County Highway Department is hereby authorized to lease/purchase in 2015 two (2) new Caterpillar wheel loaders and one (1) new Caterpillar backhoe loader for the amount of $213,900.00, charged to Highway Department account 200.18510 and paid from the pooled cash account 200.11101.

FISCAL COMMENT:  SUBMITTED BY:
☒ Included within Resolution  Vilas County Supervisor
☐ See Attached
☐ Not applicable

____________________________________________________  ________________________________
Finance Director  Charles Rayala, Jr.

H. R. REVIEW  APPROVED AS TO FORM
☐ Approved
☒ Not applicable

____________________________________________________  ________________________________
Human Resources Director  Corporation Counsel